



The Village of
Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

Approved Meeting Minutes
Village of Port Sanilac Council Meeting
December 7, 2023

The Pledge of Allegiance to the Flag of the United States of America was led by Damien Falcon.

President Falcon called the Council Meeting to order at 7:02 pm.

Council Members Present: M. Balysh, S. Balysh, B. Simon, A. True, D. Falcon

Council Member Absent: B. Hunter

Staff Present: Darcy Johnson, Don Morath, Larry O'Keefe, Barbara Rabineau

Guests: Cathie Hazlett, Dave Hazlett, Brian Moran Sr., Carol Nader, Bill Sarkella, Jeff Smeader, Jenny Sroka, Jim Sroka

Agenda/Additions:

Motion by B. Simon, seconded by A. True to approve Agenda. **Motion Carried.**

Public Comment:

- a. Jim Sroka suggested Council address the Facebook accusation of mishandling of firetruck funds as the auditor's findings provide accurate information regarding the funds.
- b. Bill Sarkella gave a county level report.
- c. Residents and Council commented on how beautiful the Village looks with all the Christmas decorations.

Presidential Appointments:

- a. Appointment of Linda Hahn, Trustee to the Village of Port Sanilac Council; term extends through 2024. **Motion** by D. Falcon, seconded by A. True to approve appointment of Linda Hahn to the Port Sanilac Village Council; term extends through 2024. **Motion Carried.**

Presentations:

- a. Financial Audit Results - July 1, 2022 through June 30, 2023 were presented by Karen Shafik, UHY, LLP. B. Simon confirmed with the Auditor that the restricted firetruck fund balance has remained the same as the prior year.

Petitions and Communications:

- a. Ordinance 2023-02 Amend Chapter 110 – Amendment to Village of Port Sanilac Ordinance Title XI: Business Regulations Chapter 110. Rental Dwellings was submitted into the record.
- b. Ordinance 2023-03 Amend Chapter 34 – Amendment to Village of Port Sanilac Ordinance Title III: Administration Chapter 34. Public Safety was submitted into the record.

Village Departments, Committees, and Commissions:

Planning Commission:

- a. Approved Planning Commission Meeting Minutes dated October 24, 2023 were submitted.
- b. Approved Public Hearing Meeting Minutes dated October 26, 2023 were submitted.
- c. Unapproved Planning commission Meeting Minutes dated November 28, 2023 were submitted.

Zoning Administrator's Report:

- a. Zoning Administrator's November Report was presented by Larry O'Keefe.

New Business:

- a. 1st Quarter Newsletter DRAFT was submitted.

Previous Business: None

Bills:

- a. **Motion** by S. Balysh, seconded by B. Simon to approve Village bills **PAID** dated November 21, 2023 in the amount of \$3,459.22. **Motion Carried.**
- b. **Motion** by M. Balysh, seconded by A. True to approve Harbor bills **PAID** dated November 22, 2023 in the amount of \$177.00. **Motion Carried.**
- c. **Motion** by S. Balysh, seconded by D. Falcon to approve Village bills **TO BE PAID** dated December 7, 2023 in the amount of \$12,385.85. **Motion Carried.**
- d. **Motion** by A. True, seconded by M. Balsh to approve Harbor bills **TO BE PAID** dated December 8, 2023 in the amount of \$82,936.32. **Motion Carried.**
- e. **Motion** by S. Balysh, seconded by L. Hahn to approve Water Fund bill **TO BE PAID** dated December 9, 2023 in the amount of \$13,040.50. **Motion Carried.**

Minutes:

Motion by M. Balysh, seconded by S. Balysh to approve the Council Meeting Minutes dated November 16, 2023, as presented. **Motion Carried.** President Falcon requested the Finance Committee along with our attorney to provide a recommendation regarding the firetruck fund prior to the next Council Meeting.

Treasurer's Report: Darcy Johnson

- a. Financial Statements November 2022 and November 2023 were submitted.
- b. Treasurer's November Report dated December 7, 2023 (Revised) was presented by Darcy Johnson. **Motion** by B. Simon, seconded by M. Balysh to approve one year extension to Thumb Bank & Trust Bond Anticipation Loan #107380 for \$190,000.00; 2022 Water Project account number 575-100-970. **Motion Carried.**

Business Manager: Larry O'Keefe

- a. Business Manager's November Report was presented by Larry O'Keefe. **Motion** by D. Falcon, seconded by S. Balysh to publish Public Hearing Notice in the Sanilac News for the 5 Year Recreation Plan. **Motion Carried.**

Meeting Minutes December 7, 2023

Clerk: Barbara Rabineau

a. 2024 Village of Port Sanilac Council Meeting Dates. **Motion** by D. Falcon, seconded by S. Balysh to approve publishing 2024 Council Meeting dates in the Sanilac News. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by L. Hahn to approve costs to publish 1st Quarter Newsletter not to exceed \$450.00. **Motion Carried.**

c. **Motion** by A. True, seconded by B. Simon to authorize Damien Falcon, President, Larry O'Keefe, Business Manager, and Barbara Rabineau, Clerk as designated contacts authorized to call with questions or concerns to Corporate Counsel, Ferris, Schwedler & O'Mara, P.C. **Motion Carried.**

Work in Progress:

a. 2022 Water Project - nothing additional.

Public Comment:

a. Don Morath spoke to the positive audit results and acknowledged the time and effort of the Treasurer, Business Manager, Clerk, Bookkeeper, and retired Bookkeeper.

Adjournment:

Motion by D. Falcon, seconded by M. Balysh to adjourn the council meeting at 7:54 pm. **Motion Carried.**



Barbara Rabineau, Clerk