



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
September 20, 2022

The Pledge of Allegiance to the Flag of the United States of America was led by Jim Southard.

President Mach called the Council Meeting to order at 7:01 pm.

Council Members Present: S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

Staff Present: Dan Finn, Don Morath, Sarah Morath, Larry O'Keefe, Barbara Rabineau

Excused Absence: M. Balysh

Guests: Lisa Preston, Bill Sarkella, Jeff Smeader, Jim Sroka, Kenn Wimmer

Agenda/Additions:

Motion by R. Lange, seconded by J. Southard to approve Agenda/Additions. **Motion Carried.**

Public Safety: Don Morath

a. Sheriff's July 2022 and August 2022 Activity Reports were presented by Sgt. Armstrong.

Harbor:

a. Harbor Update was presented by Anne Soule.

b. Harbor Oversight Committee Meeting Minutes dated September 12, 2022 were presented by Jon Davis.

Parks & Rec.:

a. The Sanilac County Mental Health Grant invoice submission is due September 30, 2022. Anne Soule advised the submission will be done by the end of the week.

b. Dan Finn updated Council on the Business Association meeting and requested Council to advise the date Halloween will be celebrated in the Village. Council confirmed October 31, 2022 as the date for Trick or Treating from 6:00 pm to 8:00 pm; the event will be advertised on the Village sign. The golf cart parade, costume contest, and trunk or treating will be organized by the Village of Port Sanilac Business Association.

Presentations:

a. Bill Sarkella gave a county level report.

Petitions and Communications:

a. Event and Facility Use Check List – CPS High School Homecoming Parade on September 23, 2022. **Motion** by R. Lange, seconded by S. Balysh to approve the CPS High School Homecoming Parade on September 23, 2022. **Motion Carried.**

b. Event and Facility Use Check List – Knights of Columbus Tootsie Roll Drive October 14 and 15, 2022. **Motion** by R. Lange, seconded by S. Balysh to allow the Knights of Columbus Tootsie Roll Drive to take place at the four corners on October 14 and 15, 2022 as long as all safety protocols are followed and Certificate of Insurance is received. **Motion Carried.**

c. The Recreation Grant Progress Report (informational only) was submitted.

Presidential Appointments: None

Public Comment:

a. Don Morath acknowledged and thanked Sgt. Armstrong and the Sheriff's Department for their efforts during the busy summer season.

b. Resident Lisa Preston asked if the Council plans on having the ice rink this coming winter season; she would like to volunteer to provide skating lessons. President Mach advised due to previous weather constraints the rink had not been an available winter activity in the Village. The Parks and Recreation Department as well as the Planning Commission Master Plan Committee are reviewing and establishing plans for future Village activities.

New Business: None

Previous Business: None

Bills:

a. **Motion** by S. Balysh, seconded by J. Southard to approve Village bills **PAID** dated September 13, 2022 in the amount of \$2,990.75. **Motion Carried.**

b. **Motion** by J. Southard, seconded by S. Balysh to approve Village bills **TO BE PAID** dated September 20, 2022 in the amount of \$26,228.64. **Motion Carried.**

c. **Motion** by J. Davis, seconded by R. Lange to approve Harbor bills **TO BE PAID** dated September 21, 2022 in the amount of \$18,436.07. **Motion Carried.**

Minutes:

Motion by J. Southard, seconded by R. Lange to approve the Council Meeting Minutes dated September 6, 2022 as presented. **Motion Carried.**

Business Manager: Larry O'Keefe

a. Finance Committee Meeting Minutes dated September 13, 2022 were presented by Larry O'Keefe.

b. **Motion** by S. Balysh, seconded by J. Southard to approve pre-payment of recurring bills, as recommended by the Finance Committee; this action excludes contract renewals. **Motion Carried.**

c. **Motion** by R. Lange, seconded by J. Southard to approve Sparks Welding quote for \$6,375.00 for Harbor dock work, as recommended by the Finance Committee; account 586-930-3. **Motion Carried.**

d. **Motion** by S. Balysh, seconded by J. Davis to approve Corrpro Service Agreement Option C for \$965.00 for water tower cathodic protection, as recommended by the Finance Committee; account 591-930-0. **Motion Carried.**

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e. **Motion** to approve Part Time Trucking invoice for \$800.00 for timbers at the Harbor, as recommended by the Finance Committee; account 586-930-0. Motion tabled to obtain additional information.

f. **Motion** by J. Davis, seconded by J. Southard to approve Rick Kappel Excavating invoice for \$3,112.50 for repairs on the water main on Oakwood Drive, as recommended by the Finance Committee; account 591-930-0. **Motion Carried.**

g. **Motion** by S. Balysh, seconded by R. Lange to approve Martin Concrete quote for \$4,000.00 for the swing set foundation, as recommended by the Finance Committee; account 265-930-0. **Motion Carried.**

h. Agri-Valley Services Proposal for review.

Motion by J. Davis, seconded by J. Southard to approve Agri-Valley Services VOIP phone service and internet service upgrades – Phase 1 NTE \$1,032.22 and Phase 2 NTE \$725.46, as recommended by the Finance Committee. **Motion Carried.**

Clerk: Barbara Rabineau

a. The Ordinance Project update was presented by Sarah Morath, Deputy Clerk.

b. Four Ordinance books will be updated and held by the Clerk, the Council President, the Council President Pro-Tem, and the Bookkeeper. The Ordinance files will be submitted to Sight & Sound to be uploaded on the Village web-site.

c. The next newsletter submittal deadline will be December 9, 2022. Forward all suggested topics to the Clerk. President Mach will author the content; delivery to Residents will be the week of January 2, 2023.

Work in Progress:

a. 2020 Water Project

Public Comment:

a. There has been additional positive feedback from the community regarding the newsletter.

Adjournment:

Motion by J. Davis, seconded by S. Balysh to adjourn the council meeting at 8:04 pm.

Motion Carried.



Barbara Rabineau, Clerk