



The Village of
Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801



Approved Minutes
Village of Port Sanilac Council Meeting
May 5, 2026

Pledge of Allegiance to the Flag of the United States of America was led by S. Balysh

President Pro Tem M. Balysh called the Council Meeting to order at 7:03 p.m.

Council Members Present: M. Balysh, S. Balysh, J. Sroka, B. Moran, Jr., B. Simon, A. Smiley,

Council Members Absent: D. Falcon

Staff Present: Larry O'Keefe, Barbara Joslin, Darcy Johnson

Guests: John Rogers, Jeanne Harper, Art Schlichting, Mary Simon, County Commissioner Bill Sarkella

Agenda/Additions:

Motion by B. Simon, seconded by S. Balysh to approve Agenda with no additions.

Public Comment: Bill Sarkella, County Commissioner, with county-wide updates, internet services should be up and working in all county homes, now.

John Rogers regarding sidewalks, we as residences need to step up, pick up, clean up! It's our "Civic Duty" to make Port Sanilac a better place!

Presidential Appointments: Port Sanilac Community Fund Committee (Appointments to the Board)

a. Dale Ehresman application to the Board - Board President

Motion by S. Balysh, seconded by J. Sroka to approve appointment of Dale Ehresman to the Port Sanilac Community Fund Board and appoint him President of the Board. **Motion Carried.**

b. Dawn Malek application to the Board, Port Sanilac Community Fund

Motion by S. Balysh, seconded by B. Simon to approve appointment of Dawn Malek to the Port Sanilac Community Fund Board. **Motion Carried.**

c. Mary Simon application to the Board, Port Sanilac Community Fund

Motion by A. Smiley, seconded by J. Sroka to approve appointment of Mary Simon to the Port Sanilac Community Fund Board. **Motion Carried.**

Presentations: none

Petitions and Communications: none

Village Departments, Committees, and Commissions:

Governance Committee:

a. Governance Committee Meeting Minutes dated April 21, 2026

Council Meeting Minutes, May 5, 2026

b. Discussed proposed hours for Harbor Park, Harbor Park Restroom, North Park, Lake Street Overlook and Welcome Center and recommend Council approve hours from 7:00 a.m. to 10:00 p.m.

Motion by S. Balysh, seconded by B. Simon to approve Harbor Park, Harbor Park Restroom, North Park, Lake Street Overlook and Welcome Center hours for the parks from 7:00 a.m. to 10:00 p.m. New signs will be posted at North Park, only allowing Park parking from 7:00 am to 10:00 p.m. **Motion Carried.**

c. Reviewed a request from the VFW to locate a flag pole behind the Sanilac Township Hall on VPS property and recommend Council approve.

Motion by B. Moran, Jr., seconded by B. Simon to approve a flagpole request from the VFW to be placed behind the Sanilac Township Hall. (If there is a new development and the flag pole needs to be relocated, VFW will pay the relocation fee.) **Motion Carried.**

Planning Commission:

- a. Planning Commission – Approved Workshop Meeting Minutes dated April 7, 2026
- b. Planning Commission – Unapproved Meeting Minutes dated April 28, 2026
- c. Planning Commission – Unapproved Workshop Meeting Minutes dated April 28, 2026
- d. EGLE Michigan Department of Environment, Great Lakes and Energy-Project Interest Form
Mary Simon and John Rogers submitted grant paperwork for updates to the North Park, for costal management, reservation to coastline, natural planting to stop beach erosion, clean up the poison ivy, and repair decking. They will be notified this coming fall; it's a grant match one of one.

Community Development:

- a. Community Development meeting was rescheduled for May 12, 2026 at 10:00 a.m. at BSCC. The three new members of the Port Sanilac Community Fund will be present, plus County Commissioner Bill Sarkella. Joshua Robinson from the Sanilac County Community Foundation will communicate to the group via phone call. There will be discussions regarding their first Port Sanilac Community Fund Committee meeting. The other individuals that were asked to be a part of this committee were asked to attend and bring their copy of the bylaws with them to the meeting.

Zoning Administrator's Report: Larry O'Keefe

- a. Zoning Administrator's Reports for April 2026 was presented by Larry O'Keefe

New Business: none

Unfinished Business: Harbor Park Restroom Cleaning

Tabled back for discussion.

It was discussed at finance committee meeting on May 5, 2026, and clarification was needed to the amount of expenses and general ledger accounts to be charged. It will be brought to Council at the next Council meeting for a vote.

- a1. Reviewed the Harbor Park Restroom Cleaning proposal from Patriot, REI for a cleaning cost of \$38 per event and an estimated season total of \$3,610. to be charged to account number 251-100-803 (Buildings & Grounds). It was discussed with Anne, and Anne agreed to take on the cleaning job for one year and to transfer budget monies to the Harbor Payroll budget account number 586-100-702.

Tabled backed

Waiting for final response from the Sanilac County Road Commission, they meet on Wednesday, May 6, 2026. Larry was in contact with MDOT and the Road Commission.
a2. Event and Facility Use Check List – July 4th, 2026, Parade. Saturday, July 4th at 2:00 p.m. Lineup at St. Mary's at 1:30 p.m. (Sanilac Sheriff Department to be requested to patrol, barricades and street closure approval at key traffic control points of Village streets. Porta Potties one at St. Mary's and one a Bark Shanty Community Center.) Parade map attached for approval.

Motion by __, seconded by __ to approve the July 4th, 2026 Parade, Saturday, July 4th At 2:00 p.m. Lineup at St. Mary's at 1:30 p.m.

SEFA

a. Sanilac East Fire Authority – meeting coming up on May 12, 2026, looking into funding.

Bills:

a. **Motion** by S. Balysh, seconded by B. Moran, Jr. to approve Village bills **PAID** dated April 28, 2026, in the amount of \$3,410.88. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by A. Smiley to approve Harbor bills **PAID** dated April 29, 2026 in the amount of \$203.38. **Motion Carried.**

c. **Motion** by B. Moran, Jr., seconded by B. Simon to approve Village bills **TO BE PAID** dated May 5, 2026, in the amount of \$15,280.90. **Motion Carried.**

d. **Motion** by S. Balysh, seconded by A. Smiley to approve Harbor bills **TO BE PAID** dated May 6, 2026, in the amount of \$1,339.94. **Motion Carried.**

Minutes:

Motion by B. Moran, Jr., seconded by B. Simon to approve the Council Meeting Minutes dated April 21, 2026, as submitted. **Motion Carried.**

Treasurer's Report: Darcy Joshnson presented the Treasurer report with no adjustments.

a. Financial Statements April 2025 and April 2026

b. Treasurer's April Report dated May 5, 2026

1.) **Budget concerns:** Sewer R&M – over budget

2.) **Budget Adjustments:**

3.) **Water Project:** Final bill has been paid; I will close out the Water Project Construction Fund bank account when the last check clears.

4.) **2026 Proposed Budget:** Rough draft given to finance, I will give full Council a copy in mid - May when I get the actual taxable value for everyone to review before June 2, 2026 budget hearing.

Business Manager: Larry O'Keefe presented his business manger's report

a. Business Manager's April 2026 Report

b. 2025 Water Quality Report for the Village of Port Sanilac

Public Comment:

Jeanne Harper-speaking for all the businesses in the Central Business District regarding the letter received, and sidewalk repair cost to each business.

A. Smiley, Village Council board member asked if there was some kind of assistance to help the local business owners.

Art Schlichting, sidewalk enforcement

John Rogers, the Village sidewalks are really in bad shape compared to other cities and villages.

A. Smiley, Village Council board member, it's harder and harder to make a living. Businesses choose to be here, we should be thanking them.

S. Balysh, Village Council member, the sidewalks, are many, many, many years of neglect. Raymond Hardware could have had their sidewalk repaired when the State was redoing the pavement on M-25, They did not want the curb taken out! North Lake Street is bad, also. The sidewalk in front of the Balysh' home is also in need of repair; over the years they have made repairs to it.

Art Schlichting, how is the Village financing the repairs?

The Village is paying for most of the cost \$90,000. The letters with just an "Estimate" invoice were just an estimate of the cost.

Larry O'Keefe, sidewalks, send out a "better informed letter" it was just an estimate/quote, owners Seek out their own contractor.

John Rogers form a committee and have a face-to-face meeting with everyone.

B. Moran, Jr., Village Council member, why was the end of Cedar Street being "closed off"? It's a public street.

A work order needs to be filed.

S. Balysh, Village Council, regarding BSCC, contract?

The baseball field is being mowed by a private individual.

Clerk: Barbara Joslin, no comments

Closed Session: If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

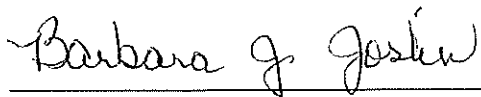
Roll Call Vote:

M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon __

Return to open session at ___ pm.

Adjournment:

Motion by B. Moran, Jr., seconded by S. Balysh to adjourn the council meeting at 8:17 p.m.



Barbara J. Joslin, Clerk