



The Village of

Port Sanilac

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Approved Minutes
Village of Port Sanilac Council Meeting
June 16, 2026

Pledge of Allegiance to the Flag of the United States of America was led by B. Simon

President Pro Tem M. Balysh called the Council Meeting to order at 7:00 pm.

Council Members Present: M. Balysh, S. Balysh, J. Sroka, B. Moran, Jr., B. Simon, A. Smiley

Council Members Absent: D. Falcon

Staff Present: Larry O'Keefe, Barbara Joslin, Anne Soule, Dan Finn

Guests: David Haslett, Dan Sinagoga, Jeff Smeader, Art Schlichting, Lt. Micheal Moore, Sgt. Matt Armstrong

Agenda/Additions:

Motion by B. Moran, Jr., seconded by A. Smiley to approve Agenda. **Motion Carried.**

Public Comment: Dan Sinagoga- Summerfest 2026, second set of fencing, liquor license.

Jim Sroka – Summerfest 2026, secured insurance copy from Colonial Insurance.

“Hats off” to Everyone for putting out “Fireworks Cannister” and helping with the collection of money for this year’s fireworks.

Presidential Appointments: none

Presentations: none

Petitions and Communications:

a. 3rd Quarter Newsletter Draft was submitted.

Motion by B. Moran, Jr., seconded by B. Simon to approve the 3rd Quarter Newsletter content with changes to license drivers on golf carts, operators must have a valid driver's license, it's a State Law. **Motion Carried.**

Village Departments, Committees, and Commissions:

Governance Committee:

a1. Sheriff's May Incident Report was reported by Sgt. Matt Armstrong

a2. Lt. Michael Moore from the Sanilac County Drug Task Force gave an updated report

b. Harbor Master's June Report dated May 12th – June 9, 2026 was read by Anne Soule

Planning Commission:

a. Planning Commission – Unapproved Public Hearing Meeting Minutes dated May 28, 2026

b. Planning Commission – Unapproved Meeting Minutes dated May 4, 2026

c. Planning Commission – Approved Meeting Minutes dated April 28, 2026

Community Development:

a1. Community Development Meeting Minutes dated June 10, 2026, an updated report was given by S. Balysh

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b. Reviewed Sanilac County Foundation guidance documents and recommend Council approve the creation of an account funded by the Port Sanilac Community Fund to cover the cost of office supplies, copy services and postage provided by VPS Municipal Office. (G/L's Community Foundation - Revenue #101-100-680 & Community Foundation – Expense #101-100-825)

Motion by S. Balysh, seconded by J. Sroka to approve the creation of an account funded by the Port Sanilac Community Fund to cover the cost of office supplies expenses. **Motion Carried.**

Parks & Recreation:

a. Parks & Recreation June 2026 report was given by Dan Finn

Finance:

a. Finance Committee Meeting Minutes meeting June 2, 2026 were summarized by Larry O'Keefe

b. Finance reviewed a request from Stacy Cerget for her utilities to be shut off and give her a account adjustment, and direct staff to credit her utilities account.

Motion by S. Balysh, seconded by B. Simon to approve Stacy Cerget requested to shut off her utilities and give her a credit on her account. **Motion Carried.**

c. Finance reviewed a request for salaried employees' reimbursement for cell phone usage comparable to the \$25 per month stipend received by union employees and recommend Council approves. (Salary G/L #101-100-920, Harbor G/L #586-100-920.)

Motion by B. Moran, Jr., seconded by B. Simon to approve a request for salaried employees' reimbursement for cell phone usage. **Motion Carried.**

d. Reviewed the Astec Asphalt bid for 2026 street paving and recommend Council accept the bid. (Major Street G/L # 202-100-390 & Minor Street G/L #203-100-390) Giving Larry O'Keefe, Zoning Administrator authorized signatory.

Motion by B. Moran, Jr., seconded by A. Smiley to approve Astec Asphalt bid for 2026 street paving. **Motion Carried.**

e. Port Sanilac Garden Club for \$1,000.00 for landscaping supplies and charge to account # 101-100-975.

Motion by B. Moran, Jr., seconded by S. Balysh to approve \$1,000.00 for landscaping supplies for Port Sanilac Garden Club. **Motion Carried.**

New Business: none

Unfinished Business: none

SEFA

a. Sanilac East Fire Authority – Monthly Meeting Minutes dated May 12, 2026

Sanilac Township

a. Sanilac Township Regular Board Meeting Minutes dated May 14, 2026

PSABA

a. PSABA (Port Sanilac Area Business Association) Membership Meeting Minutes dated May 15, 2026.

Bills:

a. Motion by B. Moran, Jr., seconded by S. Balysh to approve Village bills **PAID** dated June 9, 2026 in the amount of \$30,643.73. **Motion Carried.**

b. Motion by B. Simon, seconded by A. Smiley to approve Harbor bills **PAID** dated June 10, 2026 in the amount of \$1,373.22. **Motion Carried.**

c. Motion by B. Moran, Jr., seconded by B. Simon to approve Village bills **TO BE PAID** dated June 16, 2026 in the amount of \$2,591.35. **Motion Carried.**

d. Motion by S. Balysh, seconded by A. Smiley to approve Harbor bills **TO BE PAID** dated June 17, 2026 in the amount of \$11,291.48. **Motion Carried.**

Minutes:

Motion by M. Balysh, seconded by B. Simon to approve the Council Meeting Minutes dated June 2, 2026, as submitted. **Motion Carried.**

Minutes:

Motion by B. Simon, seconded by S. Balysh to approve the Village of Port Sanilac Public Hearing Meeting Minutes dated June 2, 2026, as submitted. **Motion Carried.**

Business Manager: ZBA coming up on July 14, 2026 at 6:00 p.m. (McNiven)

Public Comment: no comments

Clerk: Barbara Joslin

a. Michigan Department of Treasury Form L-4029 – 2026 Tax Rate Request

Motion by B. Moran, Jr., seconded by B. Simon to approve and authorize Damien Falcon, President and Barbara Joslin, Clerk to sign Michigan Department of Treasury Form L-4029 – 2026 Tax Rate Request. **Motion Carried.**

Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

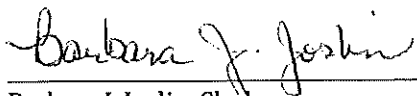
Roll Call Vote:

M. Balysh __, S. Balysh __, J. Sroka __, B. Moran Jr. __, B. Simon __, A. Smiley __, D. Falcon __

Return to open session at __ pm.

Adjournment:

Motion by B. Moran, Jr., seconded by M. Balysh to adjourn the council meeting at 7:45 pm.



Barbara J. Joslin, Clerk