

SANILAC EAST FIRE AUTHORITY

Serving Sanilac Township and the Village of Port Sanilac

MINUTES

SEFA BOARD MEETING JUNE 10,2025 AT 6 P.M.

Members Present: Sroka, Smiley, Hunter Griffith, Shagena Goike

Members Absent: Lyall

Others Present – Treasurer Darcy Johnson, Asst Fire Chief Don Thomas.

- I. Call to Order: Called to order at 6: 00 p.m. by John Goike
- II. Public Comment- None Offered
- III. Approval of Agenda: MOTION by Hunter, SUPPORT by Griffith, to approve the agenda with amendments, NB Lexington Township Fire Services Discussion and Meeting Schedule.
All ayes
Motion carried
- IV. Approval of Minutes: MOTION by Sroka, SUPPORT by Griffith, to approve the minutes of May 13, 2025 as presented.
All ayes
Motion carried
- V. Committee Reports
 - a. Finance Committee – Meeting held May 13,2025. MOTION by Sroka, SUPPORT by Shagena, to approve the Finance Committee Meeting minutes of May 13, 2025 as presented.
All Ayes
Motion carried
 - b. Compliance Committee – No meeting
 - c. Personnel Committee – No Meeting

VI. Treasurer Report Bills reviewed. MOTION by Hunter, SUPPORT by Smiley, to approve the bills to be paid in the amount of \$9477.85

All ayes

Motion carried

Johnson Report –

- Budget adjustments presented- MOTION by Hunter, SUPPORT by Sroka, to approve the budget amendments as presented.

All ayes

Motion carried

- Johnson recommended closing out the payroll account and just pay out of operation account. Saves \$6.00 on service fees each month.
- 25/26 Proposed Budget – Approved and updated.
- Forester – Have a record of checks for \$4000 in April 2024, last fiscal year, \$12,000 in August 2024, \$4000 still due for this fiscal year. We received a payment of \$16,000 so I will have put \$4000 to finish out the fiscal year and \$12,000 prepaid for July next fiscal year.
- Carsonville Bill received \$8700 for 2025 fire retainer. An invoice was paid in February of this year, so this invoice will be paid after July 1st.
- Huntington Bank CD \$80,000 matured July 17, this was so we had access for purchase the utility truck. Should this be renewed or cashed out and put in truck fund?
MOTION by Hunter, SUPPORT by Smiley, to renew with Huntington Bank.

All Ayes

Motion carried

- Changes for next fiscal year – Budget increase for volunteers \$17,000 to \$20,000 so that \$3K increase will need to be decided how and what you would like to increase. If the increase is in fire runs from \$15 to \$20 that may be a increase of \$1000 per year and EMS runs from \$5 to \$7 would be an additional \$2000 year.

MOTION by Hunter, SUPPORT by Griffith, to accept the Treasurer report as presented.

All ayes

Motion carried

VII. Chief Report-

- Current Run totals 125-2025
110-2024
- Lucas Devise, Milwaukee chain saw, gear extractor, life jackets, and Indian pack all purchased by donations.
- Residential Fire in Lexington Township with victim trapped. Asst Chief Thomas remarked Chief Moran played a big role in getting the victim out of the house.
- Training- Currently attending a confined space/high angle rescue class in Breckinridge on June 10-13. Also performed a DTE hazard awareness class and flare training with Coast Guard.
- Fire work and parade in July.
- Volunteers also received a generous donation. Possibly to purchase a drone.
- Need to purchase new Nomex hoods to be in compliance with MIOSHA standards. Hoods now have a

particulate-block layer. Approximately \$125.00 per hood and would need 19 at a cost of \$2400.00.

- Grant- AAA grant is submitted for a max amount of \$10,000. Applied for station upgrades in Turnout Gear racks and hose drying racks. DNR grant need to be submitted by the end of Jun. Going to try new portable radios. Sanilac County Community Foundations needs to be in by the end of June as well. Going to try for extraction coats. FEMA grant was recommended by the grant writer to be submitted again in 2025. Would like to work on getting a ventilation system for the exhaust of the trucks in the hall

- Quote for a dryer for the gear. Need to be dried after they are in the extractor. Quote is for \$5500.00. Funds available in the equipment fund. Will need some plumbing installed for the extractor.

MOTION by Sroka, SUPPORT by Smiley, to approve purchase of hoods and dryer, in amount of \$8100.00.

All ayes

Motion carried

MOTION by Hunter, SUPPORT by Shagena, to accept the Chief's report as presented.

All ayes

Motion carried

VIII. Old Business:

- a. Bark Shanty Lease – Sroka will follow and ask for the Village office staff for a copy.
- b. Employee Contracts- MOTION by Sroka, SUPPORT by Hunter to approve the employee contracts for Chief Doug

Moran, Assistant Chief Don Thomas, Secretary Elizabeth Grohman and Treasurer Darcy Johnson as presented.

All ayes

Motion carried

IX. New Business

c. DNR Grant -

d. Lexington Township Services – Possible short term contract with Lexington Township for services up to County Farm Road. Recommend to meet with the Township and more discussion next month.

e. Meeting Schedule Discussion - Will meet in July and discuss at that meeting.

X. Public Comment –

XI. Announcements – Next meeting July 8, Ben Hunter to chair.

XII. Adjournment – MOTION by Hunter, SUPPORT by Griffith, to adjourn meeting 7:21 p.m.