

Village of Port Sanilac Council Meeting  
July 6, 2021

The Pledge of Allegiance was led Sue Jacobs  
President Mach called the Council Meeting to order at 7:03 pm.

**Council Members Present:** M. Balysh, S. Balysh, Davis, Jacobs, Lange, Southard, Mach

**Staff Present:** Darcy Johnson, Don Morath, Larry O'Keefe, Debbie Paradoski

**Guests:** Jeff Smeader, Jim Sroka, Bill Sarkella

**Agenda/Additions:**

1. Treasurer's Report July 6, 2021

2. Manager's Report June 2021

**Motion** by Davis, seconded by Southard to approve Agenda/Additions. **Motion carried.**

**Presentations:** None

**Petitions and Communications:**

a. Debbie Paradoski, Village Clerk letter of Resignation was read by the Clerk

**Motion** by President Mach, seconded by Southard to accept the Clerk's letter of resignation.

**Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Lange yes, Jacobs yes, Southard yes, Mach yes **Motion carried.**

b. Kathleen Poirier regarding Summer Festival. Kathleen was not able to attend the meeting,

c. 2020 Water Quality Report

**Presidential Appointments:**

a. Kathleen Malone has an interest in the open Planning Commission seat (tabled until next meeting)

b. Eric Bruss would like to serve another term on Planning Commission (tabled until next meeting)

c. **Motion** by President Mach, seconded by Davis to appoint Sarah Morath for the position as interim Clerk until a candidate can be found at a rate of \$15.00 per hour.

**Roll Call Vote:**

M. Balysh yes, S. Balysh no, Jacobs no, Davis yes, Lange yes, Southard yes, Mach yes **Motion carried.**

**Public Comment:**

County Commissioner, Bill Sarkella gave a report from the County level

**New Business:**

a. Resolution #05-2021 to proceed with the Redevelopment Ready Communities Program (RRC)

**Motion** by S. Balysh, seconded by Jacobs to approve Resolution #05-2021 to proceed with the Redevelopment Ready Communities (RRC) Program of the Michigan Economic Development Corporation (MEDC).

**Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes **Motion carried.**

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### b. Resolution #06-2021 Manage Floodplain Development

**Motion** by M. Balysh, seconded by Jacobs to waive the reading and accept the Michigan Community Resolution and Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program.

#### **Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Lange yes, Jacobs yes, Southard yes, Mach yes **Motion carried.**

**Previous Business:** None

#### **Bills:**

a. **Motion** by Lange, seconded by Davis to approve bills **PAID** dated 6/29/2021 in the amount of \$313.75. **Motion carried.**

b. **Motion** by Jacobs, seconded by M. Balysh to approve bills **TO BE PAID** dated 7/6/2021 in the amount of \$22,437.89. **Motion carried.**

#### **Minutes:**

**Motion** by S. Balysh, seconded by Jacobs to approve the June 15, 2021 Council Meeting Minutes as presented. **Motion carried.**

#### **Treasurer's Report:** Darcy Johnson

a. Financial Statements June 2020 & 2021 (informational)

b. Treasurer's Report July 6, 2021 was given

#### c. Budget Adjustments:

**Motion** by S. Balysh, seconded by Jacobs to adjust water project balance (bond anticipation Loan) to actual remaining as followed:

591-670-2 Balance Forward (\$55,186.00)

591-975-0 Capital Outlay (\$55,186.00)

#### **Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes **Motion carried**

**Motion** by Davis, seconded by M. Balysh to adjust budget to include gazebo roof (donation in 2019 put in general fund) as followed:

111-068-0 Balance Forward +\$6,000.00

111-962-0 Misc Expense +\$6,000.00

#### **Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes **Motion carried**

#### **Business Manager:** Larry O'Keefe

a. Manager's Report June 2021

**Clerk:** Debbie Paradoski

#### **Planning Commission:**

a. Unapproved Minutes dated June 22, 2021

b. Unapproved Workshop Minutes June 29, 2021

**Zoning Administrator Report:** None

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### **Governance Committee Minutes:** June 29, 2021

**a. Motion** by President Mach, seconded by M. Balysh to direct Harbor Commission to produce information per attachment "A" Governance Meeting Minutes dated 6/29/2021 within 7 days.

#### **Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes **Motion carried**

**b. Motion** by S. Balysh, seconded Jacobs to authorize Larry, Business Manager to renew the lease for the Light House Park with the DNR. **Motion carried.**

### **c. DDA Parking Lot**

**Motion** by S. Balysh, seconded by Jacobs to authorize Streets Administrator to establish ADA and timed parking per the 6/28/2021 Governance Committee Meeting Minutes dated 6/28 including but not limited to 3 2-hour slots, 1 15-minute slot, 2 ADA slots and or as future need arises, budget dollars to be allocated for signage and stripping. **Motion carried**

### **Building & Site Minutes:** June 15, 2021

#### **a. Ordinance 2021-02 DTE Franchise Agreement**

**Motion** by M. Balysh, seconded by S. Balysh to authorize President Mach to sign the DTE Franchise Agreement, Ordinance #2021-02.

#### **Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes **Motion carried**

#### **b. Garden Club Proposal**

**Motion** by S. Balysh, seconded by Jacobs to approve the Garden Club proposal for the Village Office Complex landscaping. **Motion carried.**

### **Work in Progress:**

**a. 2020 Water Project**

**b. 2021-2022 Fee Schedule**

### **Public Comment:**

Don Morath said the 4<sup>th</sup> was safe and successful.

### **Adjournment:**

**Motion** by M. Balysh, seconded by Lange to adjourn the council meeting at 8:52 pm. **Motion carried.**

Debbie Paradoski, Village Clerk