

Unapproved Agenda
Village of Port Sanilac Council Meeting
May 7, 2024

Welcome to the Village of Port Sanilac May 7, 2024 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** B. Simon

2. President Falcon calls the Council Meeting to order at ___ pm.

3. **Roll Call:** M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, A. True __, D. Falcon __

4. **Agenda/Additions:**

Motion by __, seconded by __ to approve Agenda and Additions, if applicable.

5. **Public Comment:**

6. **Presidential Appointments:**

7. **Presentations:**

8. **Petitions and Communications:**

a. Zoning Ordinance to Amend Article 17, Section 17.10.32, et seq., Short Term Rental, Zoning Ordinance Village of Port Sanilac, Sanilac County, Michigan (informational)

Pg. 5-7

a. Ordinance #2024-02 Bond Authorizing Ordinance

Pg. 8-24

Motion by __, seconded by __ to approve Ordinance #2024-02 Bond Authorization – Water Supply System for the Village of Port Sanilac.

Roll Call Vote:

M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, A. True __, D. Falcon __

b. Resolution #04-2024 – Loan for Water System \$1,269,000.00

Pg. 25-27

Motion by __, seconded by __ to approve Resolution #04-2024 and authorize the Village President and the Village Clerk to sign the documents.

Roll Call Vote:

M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, A. True __, D. Falcon __

c. Resolution #05-2024 – Water and Waste System Grant Agreement

Pg. 28-34

Motion by __, seconded by __ to approve Resolution #05-2024 and authorize the Village President and the Village Clerk to sign the documents.

Roll Call Vote:

M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, A. True __, D. Falcon __

- d. Lion's Club White Cane Event and Facility Use Check List Pg. 35-36
- e. Lion's Club – Diabetes Strides Walk Pg. 37-38
- f. Port Sanilac Cemetery Association news release Pg. 39
- g. Sanilac Township Letter dated April 2, 2024 (Received April 29, 2024) Pg. 40-41
- h. Fireworks Donation Event and Facility Use Check List Pg. 42

9. Training:

Village Departments, Committees, and Commissions:

10. Planning Commission:

- a. Planning Commission Approved Meeting Minutes dated March 26, 2024 Pg. 43-44
- b. Planning Commission Approved Public Hearing Meeting Minutes dated March 29, 2024 Pg. 45
- c. Planning Commission Unapproved Public Hearing Meeting Minutes dated April 23, 2024. Pg. 46-48

c1. **Motion** by __, seconded by __ to approve the Village of Port Sanilac Zoning Ordinance amendments affecting the Commercial District, Central Business District, Agricultural Residential District, and Residential R-1 and R-2 Districts (see Exhibit A).

Roll Call Vote:

M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, A. True __, D. Falcon __

- d. Planning Commission Unapproved Meeting Minutes dated April 23, 2024 Pg. 49-50
- e. Planning Commission Unapproved Public Hearing Meeting Minutes dated April 24, 2024 Pg. 51

11. Zoning Administrator's Report:

- a. Zoning Administrator's April Report – Larry O'Keefe Pg. 52-54

12. Governance:

- a. Governance Committee Meeting Minutes dated April 16, 2024 Pg. 55

a1. **Motion** by __, seconded by __ to increase spending authority limit for the Business Manager and Harbor Master to \$1,000.00, as recommended by the Governance Committee.

13. Harbor:

- a. Engineering Meeting Update – Anne Soule

14. New Business:

15. Unfinished Business:

a. Sanilac East Fire Authority – Negotiations Update

a1. Sanilac East Fire Authority – Monthly Meeting Update

b. Bi-Annual Town Hall Meetings – To be scheduled

16. Bills:

a. **Motion** by ___, seconded by ___ to approve Village bills **PAID** dated April 23, 2024 in the amount of \$2,889.92. Pg. 56

b. **Motion** by ___, seconded by ___ to approve Harbor bills **PAID** dated April 24, 2024 in the amount of \$5,186.41. Pg. 57

c. **Motion** by ___, seconded by ___ to approve Village bills **TO BE PAID** dated May 7, 2024 in the amount of \$9,634.50. Pg. 58-62

d. **Motion** by ___, seconded by ___ to approve Harbor bills **TO BE PAID** dated May 8, 2024 in the amount of \$21,784.99. Pg. 63

e. **Motion** by ___, seconded by ___ to approve Water Project bill **TO BE PAID** dated May 9, 2024 in the amount of \$56,203.75. Pg. 64

17. Minutes:

a. **Motion** by ___, seconded by ___ to approve the Council Meeting Minutes dated April 16, 2024, as presented. Pg. 65-66

b. **Motion** by ___, seconded by ___ to approve Special Meeting Minutes dated April 24, 2024, as presented. Pg. 67

18. Treasurer’s Report: Darcy Johnson

a. Financial Statements dated April 2023 and April 2024 Pg. 68-69

b. Treasurer’s Report dated May 7, 2024 – Darcy Johnson Pg. 70

19. Business Manager: Larry O’Keefe

a. Business Manager’s April Report – Larry O’Keefe Pg. 71

b. Capital Improvement Plan 2024-2030 (distributed to Council prior to meeting)

20. Clerk: Barbara Rabineau

a. **Motion** by ___, seconded by ___ to approve publishing June 4, 2024 Budget Public Hearing in the Sanilac News; not to exceed \$100.00.

b. 2nd Quarter Survey Results Pg. 72-73

c. Updated Fee Schedule Pg. 74-80

Motion by ___, seconded by ___ to approve amending Fee Schedule to include Short-Term Rental Registration Fee of \$200.00 and Short-Term Rental Registration Renewal Fee of \$50.00.

21. Work in Progress:

a. 2022 Water Project

22. Public Comment:

23. Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, A. True __, D. Falcon __

Return to open session at ____ pm.

24. Adjournment:

Motion by __, seconded by __ to adjourn the council meeting at __ pm.