



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
August 1, 2023

The Pledge of Allegiance to the Flag of the United States of America was led by J. Southard

President Pro-Tem Davis called the Council Meeting to order at 7:07 pm.

Council Members Present: M. Balysh, S. Balysh, J. Davis, R. Mach, J. Southard

Council Members Absent: D. Falcon, R. Lange

Staff Present: Dan Finn, Darcy Johnson, Don Morath, Sarah Morath, Larry O'Keefe, Barbara Rabineau

Guests: Nancy Cole, Ron Cole, Nicole Falls, Casey Johnson, Phil Kolakovich, Bill Kolarik, Ken Lind, Brian Moran Sr., Doug Moran, Drew Moran, Joe Gremer, Carol Nader, John Rogers, Jerry Schommer, Doug Shagena, Suzanne Shagena, Jeff Smeader, Bill Sarkella, Lori Southard, Jenny Sroka, Jim Sroka, Stacie Stoutenburg, Don Thomas, Amy True, Kenn Wimmer

Agenda/Additions:

Motion by R. Mach, seconded by M. Balysh to approve Agenda. **Motion Carried.**

Public Comment:

- a. Ron Cole spoke to Council regarding the south lift station overflowing.
- b. Fire Chief Moran read a letter dated July 24, 2023 into the record regarding several firefighter's decision to decline to continue employment as firefighters after SEFA operations end later this year; letter will be distributed to Council Trustees.
- c. Residents spoke regarding their concerns with the upcoming fire service changes and again thanked the firefighters for their service.
- d. Residents spoke to maintenance issues in the Village.
- e. Bill Sarkella gave a county level report.

Presidential Appointments: None

Presentations:

a. Jeanne Harper, Business Association President, presented Council with a check for \$5,541.20 for donations collected at the four corners for the 2023 fireworks display.

b. Ken Lind from EMC Insurance presented insurance proposals for 2023-2024. He will be attending the August 8, 2023 Finance Committee Meeting to address any questions regarding the proposals.

Petitions and Communications:

a. Request for Village Services received from Sanilac Township July 19, 2023 was read into the record.

b. Letter from Sanilac Township dated July 15, 2023 was received and filed.

c. Letter to Sanilac Township dated July 26, 2023 was read into the record.

Village Departments, Committees, and Commissions:

Planning Commission:

- a. Approved Planning Commission Meeting Minutes dated June 27, 2023 were submitted (informational).
- b. Unapproved Planning Commission Meeting Minutes dated July 25, 2023 were submitted (informational).

Zoning Administrator's Report:

- a. Zoning Administrator's July 2023 Report was presented by Larry O'Keefe.
- b. John Rogers requested a zoning board of appeals meeting prior to the Council meeting; President Pro-Tem Davis assigned the issue to the Governance Committee.

New Business: None

Previous Business:

- a. Motion by S. Balysh, seconded by R. Mach to approve Amended Annual Fee Schedule. **Motion Carried.**
- b. The Summer Festival has been rescheduled for Saturday, August 19, 2023.

Bills:

- a. **Motion** by M. Balysh, seconded by J. Davis to approve Village bills PAID dated July 24, 2023 in the amount of \$9,360.44. **Motion Carried.**
- b. **Motion** by J. Southard, seconded by M. Balysh to approve Harbor bills PAID dated July 25, 2023 in the amount of \$936.19. **Motion Carried.**
- c. **Motion** by R. Mach, seconded by J. Southard to approve Village bills TO BE PAID dated August 1, 2023 in the amount of \$8,893.90. **Motion Carried.**
- d. **Motion** by M. Balysh, seconded by J. Davis to approve Harbor bills TO BE PAID dated August 2, 2023 in the amount of \$21,644.30. **Motion Carried.**

Minutes:

Motion by S. Balysh, seconded by J. Davis to approve the Council Meeting Minutes dated July 18, 2023, as presented. **Motion Carried.**

Treasurer's Report: Darcy Johnson

- a. Financial Statements July 2022 and July 2023 was submitted.
- b. Treasurer's Report dated August 1, 2023 was presented by Darcy Johnson.
- b1. **Motion** by S. Balysh, seconded by J. Davis to adjust budget and transfer funds for Harbor Park CMH grant per Finance Committee:

a.	Transfer of Funds:		
i.	General fund txf to other funds	101-100-995	+\$3,255.00
ii.	General fund cash	101-100-001	-\$3,255.00
iii.	Parks & Rec. txf in	208-100-691	-\$3,255.00
iv.	Parks & Rec. cash	208-100-001	+\$3,255.00

- b. Budget Adjustment:
 - i. General fund misc. 101-100-960 -\$3,255.00
 - ii. General fund txf out 101-100-995 +\$3,255.00

Motion Carried.

b2. Motion by M. Balysh, seconded by J. Southard to adjust DPW pension budget on pension paybacks:

- a. i. DPW pension payback 565-100-692 -\$11,113.00
- b. ii. DPW bal. fwd. 565-100-250 +\$11,113.00

Motion Carried.

b3. Motion by J. Davis, seconded by R. Mach to adjust Harbor utilities into one line item per state of Michigan account number changes:

- a. i. Utilities expense 586-100-920 +\$18,000.00
- ii. Electric expense 586-921-0 -\$8,000.00
- iii. Heat expense 586-922-0 -\$2,500.00
- iv. Phone expense 586-923-0 -\$4,000.00
- v. Cell phone expense 586-923-3 -\$500.00
- vi. Water, sewer, trash expense 586-924-0 -\$3,000.00

Motion Carried.

Business Manager: Larry O'Keefe

- a. Business Manager's July Report was presented by Larry O'Keefe.
- b. Restrooms will be closed during the Blues' Festival as six portable units will be on-site.

Clerk: Barbara Rabineau

- a. Resolution #05-2023 – A Resolution to provide for the additional duties of the Zoning Administrator, who is designated an officer of the Village of Port Sanilac; Pursuant to MCL62.2, to approve lot split/combinations was recorded and filed.
- b. Village Insurance Breakdown 2022/23 vs. 2023/24 was submitted.

Work in Progress:

- a. 2022 Water Project

Public Comment:

- a. John Rogers spoke to his request for a garage addition.
- b. Kenn Wimmer spoke to information previously submitted to Council.
- c. Additional comments were made regarding fire services in the Village.

Adjournment:

Motion by J. Davis, seconded by R. Mach to adjourn the council meeting at 8:19 pm.



Barbara Rabineau, Clerk