



The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
March 15, 2022

The Pledge of Allegiance was let by Jim Southard.  
President Mach called the Council Meeting to order at 7:03 pm.

**Council Members Present:** M. Balysh, S. Balysh, J. Davis, S. Jacobs, R. Lange, J. Southard, R. Mach

**Staff Present:** Don Morath, Sarah Morath, Larry O'Keefe, Barbara Rabineau

**Guests:** Sgt. Armstrong, Matthew Schmidt, Jim Sroka, Kenn Wimmer

**Agenda/Additions:**

1. Sheriff's February Report
2. **Motion** by \_\_\_, seconded by \_\_\_ to approve bills TO BE PAID dated March 16, 2022 in the amount of \$2,594.38.
3. **Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills TO BE PAID dated March 16, 2022 in the amount of \$5,205.82.
4. **Motion** by \_\_\_, seconded by \_\_\_ to authorize President Mach to sign MDOT Performance Resolution.
5. RRC TA Match Funding Form.
6. Personnel Committee Meeting Minutes - March 11, 2022.
7. **Motion** by \_\_\_, seconded by \_\_\_ to approve appointment of Anne Soule as new Harbor Master and Parks and Rec. Activities Coordinator, as recommended by the Personnel Committee.
8. **Motion** by \_\_\_, seconded by \_\_\_ to release payment to Ace Pyro, LLC for \$5,000.00 for July 2, 2022 fireworks display.

**Motion** by J. Southard, seconded by S. Jacobs to approve Agenda/Additions. **Motion Carried.**

**Public Safety:** Don Morath

- a. Sgt. Armstrong presented the Sheriff's February Report.

**Presentations:** None

**Petitions and Communications:**

- a. Letter of Resignation from Sue Jacobs, Council Member, was read into the record. **Motion** by R. Mach, seconded by J. Davis to accept the resignation from Sue Jacobs effective March 16, 2022. President Mach thanked Sue Jacobs for her years of service. He requested the Clerk to post an ad for a replacement trustee to serve through 2024.

**Roll Call Vote:** M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes, R. Lange yes, J. Southard yes, R. Mach yes. **Motion Carried.**

**Presidential Appointments:** None

**Public Comment:** None

**New Business:**

**a. Motion** by R. Lange, seconded by J. Southard to approve sponsor banners for summer activities; banners will require approval for content and safety protocols for set backs must be observed and approved. **Motion Carried.**

**Previous Business:** None

**Bills:**

**Motion** by S. Balysh, seconded by J. Southard to approve bills **TO BE PAID** dated March 15, 2022 in the amount of \$20,428.34. **Motion Carried.**

**Motion** by M. Balysh, seconded by R. Lange to approve bills **TO BE PAID** dated March 16, 2022 in the amount of \$2,594.38. **Motion Carried.**

**Motion** by S. Balysh, seconded by J. Davis to approve Harbor bills **TO BE PAID** dated March 15, 2022 in the amount of \$4,205.82. **Motion Carried.**

**Minutes:**

**Motion** by M. Balysh, seconded by S. Jacobs to approve the March 1, 2022 Council Meeting Minutes as presented. S. Balysh abstained; **Motion Carried.**

**Business Manager:** Larry O'Keefe

**a.** Larry O'Keefe presented the Finance Committee Meeting Minutes dated March 8, 2022.

**b. Motion** by R. Lange, seconded by J. Southard to authorize the purchase of a Xylem submersible dewatering pump, Godwin Model GSP10 for \$720.00 plus shipping, as recommended by the Finance Committee. **Motion Carried.**

**c. Motion** by J. Davis, seconded by M. Balysh to authorize Chuck's Plumbing to perform the Harbor Park Restroom Rehab at a not to exceed labor cost of \$5,800.00 and a not to exceed material cost of \$4,500.00, as recommended by the Finance Committee. **Motion Carried.**

**d. Motion** by S. Balysh, seconded by R. Lange to authorize Ixom-Medora for cleaning, service, minor parts and retethering of the Solar Bee for \$2,600.00 plus tethering cable, if required, as recommended by the Finance Committee. **Motion Carried.**

**e. Motion** by M. Balysh, seconded by R. Lange to authorize Part Time Trucking and Excavating, LLC to perform temporary repairs to the Harbor gas dock at a cost of not to exceed \$1,500.00, as recommended by the Finance Committee. **Motion Carried.**

**f. Motion** by S. Balysh, seconded by S. Jacobs to support and authorize Larry O'Keefe, on behalf of the Village of Port Sanilac, to sign the RRC TA Match Funding Form. **Motion Carried.**

**g.** Larry O'Keefe presented the Personnel Committee Meeting Minutes dated March 11, 2022.

**h. Motion** by S. Jacobs, seconded by S. Balysh to approve appointment of Anne Soule as new Harbor Master and Parks and Rec. Activities Coordinator, as recommended by the Personnel Committee. **Motion Carried.**

**i. Motion** by J. Davis, seconded by J. Southard to release payment of \$5,000.00 to Ace Pyro, LLC for the July 2, 2022 fireworks display. **Motion Carried.**

**Clerk:** Barbara Rabineau

a. Sanilac County 2022 Election Information was presented by the Clerk.

**b. Motion** by R. Lange, seconded by J. Southard to waive reading of Resolution #02-2022 and authorize President Mach to sign the MDOT Performance Resolution. **Motion Carried.**

**Village Committees, Commissions, Authorities:**

**Parks & Rec:** Nothing

**Harbor:**

a. Don Morath advised the Harbor will be ready for the April 1<sup>st</sup> opening. The U.S. Army Corp. of Engineers advised that funding was cut for recreational harbors. Maintenance, repairs, and inspections have been taking place. The diesel pump is outside of regulation; quotes will be requested to renovate. The State of Michigan will be providing, at no cost, point of sale equipment and will also provide training. Relationships with State of Michigan departments are improving; the Lexington Harbor Master has been very helpful as well.

**Work in Progress:**

a. 2020 Water Project

**Public Comment:**

a. S. Balysh suggested a designated shuffleboard area for community members.

b. Sarah Morath thanked Jim Sroka for helping in the Harbor transition.

**Adjournment:**

**Motion** by R. Lange, seconded by S. Balysh to adjourn the council meeting at 8:05 pm.

**Motion Carried.**

Barbara Rabineau, Village Clerk