



The Village of
Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

Approved Meeting Minutes
Village of Port Sanilac Council Meeting
February 20, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by Benjamin Hunter.

President Falcon called the Council Meeting to order at 7:02 pm.

Council Members Present: M. Balysh, S. Balysh, L. Hahn, B. Hunter, B. Simon, A. True, D. Falcon

Staff Present: Don Morath, Larry O'Keefe, Barbara Rabineau

Guests: Phil Essenmacher, Julie Fagen, Dan Finn, John Haman, Brian Moran Jr., Mary Simon, Jenny Sroka, Jim Sroka

Agenda/Additions:

Motion by B. Hunter, seconded by B. Simon to approve Agenda. **Motion Carried.**

Public Comment:

a. Dan Finn reviewed 2024 events sponsored by the Sanilac County Historical Museum that are listed on Village of Port Sanilac Events Calendar.

b. Mary Simon spoke to the importance of collaboration between the Village and local businesses.

Presidential Appointments: None

Presentations:

a. Julie Fagen from Patriot REI presented proposals for new construction in the Village of Port Sanilac. She asked for letters of support from Council. **Motion** by B. Hunter, seconded by B. Simon to approve letters of support for the projects planned by Patriot REI to pursue grant monies, subject to Planning Commission approval on February 27, 2024. **Motion Carried.**

Petitions and Communications:

a. Resolution #02-2024 – MDOT Performance Resolution for Municipalities was submitted into the record.

b. Village of Port Sanilac Parks & Recreation Contract with Sanilac Township was submitted.

c. Handout from Village of Port Sanilac Community Development/Parks & Recreation Committee to Sanilac Township – Presented February 8, 2024 was submitted to Governance and Council.

Village Departments, Committees, and Commissions:

Governance:

a. Sheriff's January Incident Report was presented by Lt. Moore. Don Morath to provide Council Trustees with 2023 contracted coverage dates/events.

b. Harbor Master's January Report dated February 13, 2024 was read into the record by the Clerk.

Community Development/Parks and Recreation:

a. Parks & Recreation January Report dated February 14, 2024 was submitted. S. Balysh requested the March 2nd music event to be advertised as “St. Patty’s Day Music in the Bark”; she also requested April 6, 2024 Music in the Bark to be added to the calendar.

Finance Committee:

a. Finance Committee Meeting Minutes dated February 6, 2024 were presented by Larry O’Keefe.

a1. **Motion** by D. Falcon, seconded by B. Hunter to approve Port Sanilac Garden Club request for \$1,000.00 for beautification in the Village of Port Sanilac, as recommended by the Finance Committee. **Motion Carried.**

a2. **Motion** by S. Balysh, seconded by B. Hunter to approve Sanilac County Sheriff’s Contract rate increase and recommend Council approve a directive to minimize patrol activity during holiday efforts, except for Memorial Day, Independence Day events, and Labor Day, as recommended by the Finance Committee. **Motion Carried.**

a3. **Motion** by B. Hunter, seconded by B. Simon to approve DPW request to replace two picnic tables for \$1,255.40 (includes shipping) and direct staff to reach out to community groups for donations to defer a portion of the cost (with recognition given to the groups), as recommended by the Finance Committee; charge Account 251-100-930. **Motion Carried.** Larry O’Keefe advised the Port Sanilac VFW would be providing the engraved table tops recognizing and honoring veterans in our community.

a4. **Motion** by B. Hunter, seconded by L. Hahn to approve Paterson Tree Service proposal for removal of trees in the cemetery for \$1,750.00 including grinding of stumps, subject to proof of Contractor Liability Insurance naming the Village of Port Sanilac as additional insured, as recommended by the Finance Committee; charge Account 575-100-970. **Motion Carried.**

a5. **Motion** by D. Falcon, seconded by B. Hunter to approve stipend (including back pay) for the Ad Hoc SEFA Negotiating Committee, as recommended by the Finance Committee; charge Account 101-100-704. **Motion Carried.**

New Business: None

Unfinished Business:

a. Sanilac East Fire Authority update was given by L. Hahn. The committee has prepared a proposal to be sent to Sanilac Township after Council approval. A summary will be included in the 2nd Quarter Newsletter. **Motion** by S. Balysh, seconded by B. Hunter to authorize forwarding the 2024 SEFA Funding and Management Proposal Summary to Sanilac Township, as recommended by the Governance Committee. **Motion Carried.**

Bills:

a. **Motion** by B. Hunter, seconded by L. Hahn to approve Village bills **PAID** dated February 13, 2024 in the amount of \$32,389.18. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by L. Hahn to approve Harbor bills **PAID** dated February 14, 2024 in the amount of \$147.88. **Motion Carried.**

c. **Motion** by S. Balysh, seconded by B. Hunter to approve Village bills **TO BE PAID** dated February 20, 2024 in the amount of \$8,873.82. **Motion Carried.**

d. **Motion** by S. Balysh, seconded by A. True to approve Harbor bills **TO BE PAID** dated February 21, 2024 in the amount of \$177.00. **Motion Carried.**

February 20, 2024 Meeting Minutes

Minutes:

Motion by S. Balysh, seconded by L. Hahn to approve the Council Meeting Minutes dated February 6, 2024, as presented. **Motion Carried.**

Business Manager: Larry O'Keefe – nothing additional to report.

Clerk: Barbara Rabineau

a. Newsletter submission deadline is February 28, 2024.

b. Payment to Aztec Asphalt, Inc. for \$175,447.86 was made on February 5, 2024 closing out the contract approved at the September 19, 2023 Council Meeting.

Work in Progress:

a. 2022 Water Project – Larry O'Keefe advised the final design of the booster station has been submitted for review.

Public Comment:

a. Mary Simon requested assistance with room set-up for the Planning Commission Public Hearing on Tuesday, February 27, 2024.

b. Mary Simon suggested committees add a training line item to their agendas to encourage members to document training efforts that can be used in reaching RRC training goals.

Adjournment:

Motion by D. Falcon, seconded by B. Hunter to adjourn the council meeting at 8:06 pm. **Motion Carried.**



Barbara Rabineau, Clerk