



The Village of  
**Port Sanilac**

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
May 17, 2022

The Pledge of Allegiance to the Flag of the United States of America was led by Jon Davis. President Mach called the Council Meeting to order at 7:01 pm.

**Council Members Present:** M. Balysh, S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

**Staff Present:** Sgt. Armstrong, Don Morath, Larry O'Keefe, Barbara Rabineau

**Guests:** Al LaBeau, Jeff Smeader, Kenn Wimmer

**Agenda/Additions:**

1. Sheriff's April Report.
2. Facility Use Checklist – Port Sanilac Volunteer Firefighter's Association.
3. **Motion** by \_\_\_, seconded by \_\_\_ to approve Village bills **TO BE PAID** dated May 19, 2022 in the amount of \$3,309.05.
4. **Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills **TO BE PAID** dated May 20, 2022 in the amount of \$225.00.
5. Harbor – Remounting Dock Cleats – Quote/Discussion.
6. Harbor – Request for new computer and printer. **Motion** by \_\_\_, seconded by \_\_\_ to authorize Harbor Master to purchase a computer and printer – not to exceed \$1,500.00.

**Motion** by R. Lange, seconded by M. Balysh to approve Agenda/Additions. **Motion Carried.**

**Public Safety:** Don Morath

Sgt. Armstrong presented the Sheriff's April Report.

**Presentations:** None

**Petitions and Communications:**

- a. A report submitted by Bill Sarkella, Sanilac County Commissioner, was received and filed.

**Presidential Appointments:**

- a. **Motion** by R. Mach, seconded by S. Balysh to establish a sub-committee of Council and appoint members of Council as well as community members as advisors and as deemed necessary to provide oversight and communication between the Village Council, the Harbor Master and through the Harbor Master, Harbor staff as well as the community. Ultimate authority and responsibility remain with Council as per recent harbor organization Council actions. Council appointees include Jon Davis, Mike Balysh and one seat to be filled at a later date; appointed community advisors are James Sroka and Dr. Dennis Smallwood. **Motion Carried.**

**Public Comment:** None

**New Business:**

a. **Motion** by J. Davis, seconded by M. Balysh to approve the Facility Use Checklist submitted by the Port Sanilac Volunteer Firefighter's Association to set-up a hotdog stand for the July 2, 2022 fireworks.  
**Motion Carried.**

**Previous Business:**

a. Delinquent water bills issue to be sent to Finance and Governance Committees; recommendations to be presented to Council.

**Bills:**

a. **Motion** by S. Balysh, seconded by R. Lange to approve Village bills **TO BE PAID** dated May 17, 2022 in the amount of \$18,264.69. **Motion Carried.**

b. **Motion** by J. Davis, seconded by S. Balysh to approve Harbor bills **TO BE PAID** dated May 18, 2022 in the amount of \$6,192.34. **Motion Carried.**

c. **Motion** by M. Balysh, seconded by J. Davis to approve Village bills **TO BE PAID** dated May 19, 2022 in the amount of \$3,309.05. **Motion Carried.**

d. **Motion** by S. Balysh, seconded by R. Lange to approve Harbor bills **TO BE PAID** dated May 20, 2022 in the amount of \$225.00. **Motion Carried.**

**Minutes:**

**Motion** by R. Lange, seconded by J. Southard to approve the Council Meeting Minutes dated May 3, 2022, as presented. **Motion Carried.**

**Business Manager:** Larry O'Keefe

a. Building and Site Committee Meeting Minutes dated April 25, 2022 were presented by Larry O'Keefe.

b. Building and Site Committee Meeting Minutes dated May 9, 2022 were presented by Larry O'Keefe.

c. Finance Committee Meeting Minutes dated May 10, 2022 were presented by Larry O'Keefe.

d. **Motion** by R. Lange, seconded by J. Southard to amend the 7180 Main Street utility bill to \$601.10, as recommended by the Finance Committee. **Motion Carried.**

e. **Motion** by S. Balysh, seconded by R. Lange to authorize a partial payment of \$35,000.00 to Thumb Cooling and Heating to be applied to items #1 and #3 of Pay Application 1 dated April 26, 2022 for the BSCC Project. Payment is subject to the inspection by the County Building Department work performed to date and identified deficiencies corrected and Punch List items, noted in Thumb Cooling and Heating email dated April 26, 2022, be completed with confirmation by MacMillan Associates, as recommended by the Finance Committee. Payment is also contingent on receipt of sworn statement and waiver of unconditional lien from the supplier.

**Roll Call Vote:** M. Balysh yes, S. Balysh yes, J. Davis no, R. Lange no, J. Southard no, R. Mach no.

**Motion Failed.**

f. **Motion** by R. Lange, seconded by J. Southard to award Streetlight Project cement work to Martin Concrete at a unit price of \$7.50 per square foot installed, Village Account 204-930-0, as recommended by the Finance Committee. **Motion Carried.**

**g. Motion** by R. Lange, J. Southard seconded by to award contract to Brothers Fence for \$4,578.15 to replace the DPW yard gate and security fencing and balusters to protect the BSCC condensing units, as recommended by the Finance Committee. Allocation as follows: DPW Gate – Account 441-930-0 - \$1,381.80 and BSCC – Account 296-930-0 - \$3,196.35. **Motion Carried.**

**Clerk:** Barbara Rabineau

**a.** The August Primary Election and Council Meeting will be held August 2, 2022 at the Bark Shanty Community Center. Per the Sanilac County Clerk's Office, there is no Statute disallowing the two functions in the same building as they are in different locations within the building. Entry to the building is also a non-issue.

**Village Committees, Commissions, Authorities:**

**Parks & Rec:**

**a.** Dan Finn presented the Parks and Recreation Report.

**Harbor:**

**a.** Anne Soule presented the Harbor Report. **Motion** by S. Balysh, seconded by J. Davis to authorize Sparks Welding Services to re-mount dock cleats based on a time and \$600.00 material basis. Time Sheets to be approved by the Harbor Master authorizing hours worked. **Motion Carried.**

**b.** Anne Soule requested authorization to purchase a computer and printer. **Motion** by J. Davis, seconded by M. Balysh to authorize the purchase of a computer and printer at a cost not to exceed \$1,500.00. **Motion Carried.**

**Work in Progress:**

**a.** 2020 Water Project – Larry O'Keefe has requested an updated timeline; he has not received a response to date.

**Public Comment:**

**a.** President Mach thanked Dan Finn and Anne Soule for their participation and submission of reports.

**b.** Don Morath provided an update regarding the break wall. Stakeholders, who attended the May meeting, were notified that funding will not be available to recreational harbors.

**Adjournment:**

**Motion** by S. Balysh, seconded by R. Lange to adjourn the council meeting at 8:25 pm. **Motion Carried.**



Barbara Rabineau  
Village Clerk