

**Unapproved Agenda**  
Village of Port Sanilac Council Meeting  
April 5, 2022

Welcome to the Village of Port Sanilac April 5, 2022 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address and indicate the subject you wish to address to the council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** R. Mach
2. President Mach calls the Council Meeting to order at \_\_\_ pm.
3. **Roll Call:** M. Balysh \_\_, S. Balysh \_\_, Davis \_\_, Lange \_\_, Southard \_\_, Mach \_\_
4. **Agenda/Additions:**  
**Motion** by \_\_, seconded by \_\_ to approve Agenda/Additions.
5. **Presentations:** None
6. **Petitions and Communications:**
  - a. Facility Use Check List submitted – Port Sanilac Volunteer Firefighters Association Soup Supper on Saturday, April 9, 2022 at the Bark Shanty Community Center.  
**Motion** \_\_, seconded by \_\_ to authorize use of the Bark Shanty Community Center for the Soup Supper on Saturday, April 9, 2022. Pg. 3
  - b. Facility Use Check List submitted – Port Sanilac Garden Club, Inc. to utilize the Municipal Harbor Comfort Station on Saturday, July 23, 2022 from 9:30 am to 4:00 pm to sell tickets for the 2022 Garden Walk. **Motion** by \_\_, seconded by \_\_ to authorize use of the Municipal Harbor Comfort Station on Saturday, July 23, 2022 from 9:30 am to 4:00 pm to sell 2022 Garden Walk Tickets. Pg. 4
  - c. Correspondence from Douglas Moran, Doug’s Lawn Care, Inc., regarding lawn maintenance. **Motion** by \_\_, seconded by \_\_ to extend the current lawn care contract with Doug’s Lawn Care, Inc. for 2022 and 2023 at the same prior rates; contract includes spring/fall clean-up. Pg. 5
  - d. County level report submitted by Bill Sarkella. Pg. 6
7. **Presidential Appointments:** None
8. **Public Comment:**
9. **New Business:**
  - a. **Motion** by \_\_, seconded by \_\_ to authorize replacement of the Harbor Employer Identification Number with the Village of Port Sanilac Employer Identification Number 38-6032938.
  - b. **Motion** by \_\_, seconded by \_\_ to authorize the Clerk to place an ad in the newspaper for a Council Trustee.

10. **Previous Business:** None

11. **Bills:**

a. **Motion** by \_\_, seconded by \_\_ to approve bills **TO BE PAID** dated April 5, 2022 in the amount of \$17,955.92. Pg.7-10

b. **Motion** by \_\_, seconded by \_\_ to approve Harbor bills **TO BE PAID** dated April 4, 2022 in the amount of \$1,416.10. Pg. 11

12. **Minutes:**

**Motion** by \_\_, seconded by \_\_ to approve the March 15, 2022 Council Meeting Minutes as presented. Pg. 12-14

13. **Treasurer's Report:** Darcy Johnson

a. Financial Statements March 2021 and March 2022 Pg. 15-16

14. **Business Manager:** Larry O'Keefe

a. Recreation Grant Progress Report Pg. 17

b. Harbor Operations and Management Minutes Pg. 18-19

15. **Clerk:** Barbara Rabineau

a. Previous Tourism Ad Pg. 20

b. Upcoming Events Pg. 21

**Village Committees, Commissions, Authorities:**

16. **Planning Commission:**

a. Approved Planning Commission Meeting Minutes dated February 22, 2022 Pg. 22-23

17. **Zoning Administrator Report:**

a. Zoning Administrator's Report dated March 2022 Pg. 24-55

18. **Personnel Committee:**

a. Personnel Committee Meeting Minutes dated March 22, 2022 Pg. 56

19. **Work in Progress:**

a. 2020 Water Project

20. **Public Comment:**

21. **Closed Session:** If necessary:

**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm

**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, Davis \_\_, Jacobs \_\_, Lange \_\_, Southard \_\_, Mach \_\_

Return to open session at \_\_ pm.

22. **Adjournment:**

**Motion** by \_\_, seconded by \_\_ to adjourn the council meeting at \_\_ pm.