

Unapproved Agenda
Village of Port Sanilac Council Meeting
October 15, 2024

Welcome to the Village of Port Sanilac October 15, 2024 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** B. Hunter

2. President Falcon calls the Council Meeting to order at ____ pm.

3. **Roll Call:** M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, D. Falcon __

4. **Agenda/Additions:**

Motion by __, seconded by __ to approve Agenda and Additions, if applicable.

5. **Public Comment:**

6. **Presidential Appointments:**

a. Brian Moran Jr. application for Council Trustee.

Pg. 4-5

Motion by __, seconded by __ to approve appointment of Brian Moran Jr. to the Village of Port Sanilac Council; term expires November 19, 2024.

7. **Presentations:**

a. UHY, LLP. Audit Presentation July 1, 2023 through June 30, 2024 – Karen Shafik, CPA (Documentation will be distributed prior to the Council Meeting).

8. **Petitions and Communications:**

a. Request for Water Service at 570 S. Lakeshore Road – Larry and Douglas Petersen

Pg. 6

b. Ordinance #2024-05 Amend Chapter 34: Public Safety- An Amendment to Village of Port Sanilac Ordinance Title III: Administration, Chapter 34 – An Ordinance to Amend Certain Sections of Chapter 34 of the Village of Port Sanilac Code of Ordinances for the Purpose of Updating Village Public Safety Services.

Pg. 7-10

9. **Training:**

a. RRC Training guidelines from RRC were emailed to Trustees and staff by B. Hunter.

Village Departments, Committees, and Commissions:

10. **Governance:**

a. Sheriff's September 2024 Incident Report

Pg. 11

b. Harbor Master's September Report – September 10, 2024 through October 9, 2024 – Anne Soule

Pg. 12

11. Community Development/Parks and Recreation:

a. Community Development/Parks and Recreation Update – Sue Balysh

12. Finance:

a. Finance Committee Meeting Minutes dated October 1, 2024

Pg. 13

a1. **Motion** by __, seconded by __ to approve up to \$7,030.27 for the Huron Street drainage work; charge 201-100-803, as recommended by the Finance Committee.

a2. **Motion** by __, seconded by __ to approve up to \$2,500.00 for sidewalk repairs in front of Raymond Hardware; charge account 213-100-803, as recommended by the Finance Committee.

a3. **Motion** by __, seconded by __ to approve Corr-pro Cathodic Protection Annual Service Agreement PLAN C for \$1,035.00; charge account 591-100-803, as recommended by the Finance Committee.

a4. **Motion** by __, seconded by __ to approve repairing the Harbor Park Merry-Go-Round not to exceed \$300.00; charge account 251-100-930, as recommended by the Finance Committee.

a5. **Motion** by __, seconded by __ to approve renewal request for three-year farmland lease for \$1,000.00 per year by Tammy Massman, as recommended by the Finance Committee.

a6. **Motion** by __, seconded by __ to approve the following budget adjustments and transfers:

i.	214-100-390 Fire Truck Bal. Forward	\$30,641.40
ii.	214-100-995 Fire Truck Transfer Out	\$30,641.40
iii.	661-100-692 Special Eq. – Transfer In	\$30,641.40
iv.	661-100-930 Special Eq. – New Eq.	\$30,641.40

a7. **Motion** by __, seconded by __ to approve the following budget adjustments and transfers:

i.	206-100-390 Fire Op Bal. Forward	\$6,274.14
ii.	214-100-995 Fire Op. Transfer Out	\$6,274.14
iii.	251-100-691 B & G Transfer In	\$6,274.14
iv.	661-100-930 B & G R&M	\$6,274.14

13. New Business:

14. Unfinished Business:

a. Sanilac East Fire Authority – Monthly Meeting Update

Pg. 14-19

b. 4th Quarter 2024 Newsletter Results – To be published in November 19, 2024 Council Packet

c. Town Hall Meetings – January 18, 2025 and July 19, 2025 – 4 pm at BSCC Gymnasium

15. Bills:

a. **Motion** by __, seconded by __ to approve Village bills **PAID** dated October 8, 2024 in the amount of \$18,211.89.

Pg. 20-21

b. **Motion** by __, seconded by __ to approve Harbor bills **PAID** dated October 9, 2024 in the amount of \$720.61.

Pg. 22

c. **Motion** by __, seconded by __ to approve Village bills **TO BE PAID** dated October 15, 2024 in the amount of \$11,969.39.

Pg. 23-25

d. Motion by __, seconded by __ to approve Harbor bills **TO BE PAID** dated October 16, 2024 in the amount of \$11,769.50. Pg. 26

e. Motion by __, seconded by __ to approve Water Project bills **TO BE PAID** dated October 17, 2024 in the amount of \$301,332.55. Pg. 27

16. Minutes:

Motion by __, seconded by __ to approve the Council Meeting Minutes dated October 1, 2024, as submitted. Pg. 28-30

17. Business Manager: Larry O'Keefe

18. Clerk: Barbara Rabineau

a. Clerk position update

b. Bark Shanty Community Center Rental Agreement – Revised 10-7-2024 Pg. 31-32

Motion by __, seconded by __ to amend Bark Shanty Community Center Rental Agreement to include weekday gymnasium hourly rate of \$10.00 for non-community based groups charging an activity fee.

c. Amended Fee Schedule to reflect corrected Metered Rates effective October 1, 2023 Pg. 33-34

Motion by __, seconded by __ to amend Fee Schedule to reflect corrected commercial water readiness to serve charge to \$65.83 per premises/REU and sewer readiness to serve charge of \$32.70 per premises/REU.

19. Work in Progress:

a. 2022 Water Project

20. Public Comment:

21. Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, D. Falcon __
Return to open session at __ pm.

22. Adjournment:

Motion by __, seconded by __ to adjourn the council meeting at __ pm.