



The Village of

Port Sanilac

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Approved Minutes

Village of Port Sanilac Council Meeting

April 1, 2025

Pledge of Allegiance to the Flag of the United States of America was led by M. Balysh.

President Falcon calls the Council Meeting to order at 7:01p.m.

Council Members Present: M. Balysh, S. Balysh, B. Simon, A. Smiley, J. Sroka, D. Falcon.

Council Member Absent: B. Moran, Jr.

Staff Present: Larry O'Keefe, Barbara Joslin, Darcy Johnson.

Guests: Sharon Mullin, John Rogers, Jen Sroka, Jim Sroka, Jeff Smeader, Mary Simon.

Agenda/Additions:

Motion by B. Simon, seconded by M. Balysh to approve Agenda and Additions. **Motion Carried.**

Public Comment:

Sharon Mullins-Confirming that the "Special Event" Blues Festival – Music plays until 11:30 p.m. each night.

John Rogers – Please look at including a "dog" ordinance for the village as the dog waste issues are out of hand. Extra trash containers are needed through-out the village.

Mary Simon – Light house park, could use signs regarding the "dog" ordinance, implement fines etc. (once an ordinance is in place).

Presidential Appointments:

a. Appointment for Jim Sroka application for Council Trustee.

Motion by S. Balysh, seconded by B. Simon to approve appointment of Jim Sroka to the Village of Port Sanilac Council: (finishing Benjamin Hunter's term, it expires June 30, 2028.) Jim will fill the Council position for two years and then he will have to run in the election of 2026 for the remaining two years.) **Motion Carried.**

Roll Call:

M. Balysh yes, S. Balysh yes, B. Moran, Jr. (absent), B. Simon yes, A. Smiley yes, D. Falcon yes.

Motion Carried.

b. Jim Sroka was sworn in as Village of Port Sanilac Trustee, by the Clerk.

Presentations:

Petitions and Communications: Jim Sroka's resignation letter from the Planning Commission. was read by the clerk.

a. **Motion** by M. Balysh, seconded by B. Simon to accept Jim Sroka's resignation letter from the Planning Commission. **Motion Carried.**

Training: None

Village Departments, Committees, and Commissions:

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Governance Committee:

- a. Governance Committee Meeting Minutes dated March 18, 2025.

Planning Commission:

- a. Planning Commission Special Land Use (25 N. Lake Street) Unapproved Minutes dated March 25, 2025

- b. Planning Commission Unapproved Meeting Minutes dated March 25, 2025

- c. Planning Commission (Amended) By Laws

- d. Re-Appointment Jim Sroka, ex officio member of the Planning Commission.

Motion by M. Balysh, seconded by A. Smiley to approve Jim Sroka be reappointed or an ex officio member of the Planning Commission. ("Ex officio member" in reference to a planning commission, means a member, with full voting rights unless otherwise provided by charter, who serves on the planning commission by virtue of holding another office, for the term of that office.) **Motion Carried.**

Zoning Administrator's Report:

- a. Zoning Administrator's March 2025 – Larry O'Keefe

New Business:

Unfinished Business:

- a. Sanilac East Fire Authority – will submit a new year budget to Council for approval at next Council meeting. Budget will highlight a big shortfall, and a need for a county millage.

Bills:

- a. **Motion** by S. Balysh, seconded by D. Falcon to approve Village bills **PAID** dated March 26, 2025 in the amount of \$3,737.09. **Motion Carried.**

- b. **Motion** by M. Balysh, seconded by A. Smiley to approve Harbor bills **PAID** dated March 25, 2025 in the amount of \$378.47. **Motion Carried.**

- c. **Motion** by M. Balysh, seconded by B. Simon to approve Village bills **TO BE PAID** dated April 1, 2025 in the amount of \$18,144.45. **Motion Carried.**

- d. **Motion** by S. Balysh, seconded by A. Smiley to approve Harbor bills **TO BE PAID** dated April 2, 2025 in the amount of \$5,009.54. **Motion Carried.**

Minutes:

Motion by M. Balysh, seconded by A. Smiley to approve the Council Meeting Minutes dated March 18, 2025 as submitted. **Motion Carried.**

Treasurer's Report: Darcy Johnson

- a. Financial Statements March 2024 and March 2025.

- b. Treasurer's April Report dated April 1, 2025.

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c. **Motion** by S. Balysh, seconded by B. Simon to approve budget adjustments for public works.

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|----------------|------------------|--|
| a. 586-100-390 | DPW Bal. fwd. | +\$10,000. |
| b. 586-100-502 | DPW Wages | +\$ 5,000. |
| c. 586-100-940 | DPW Equip Rental | +\$ 5,000. (Correction to G/L 586- instead of 585) |

Motion Carried.

Business Manager: Larry O'Keefe

a. Business Manager's March 2025 Report

Clerk: Barbara Joslin, - Great response from the 2nd qtr. newsletter survey.

Work in Progress:

a. 2022 Water Project

Public Comment:

Mary Simon, Planning Commission - asked that the Council board and sub committees consider the Village "Master Plan" when making decisions pertaining to the Village.

Under Revisions to the By-laws of the Port Sanilac Planning Commission-March 25, 2025, Section 4.1 Membership Requirements . . . Members of the commission shall be residents of the Village of Port Sanilac **or residents of Sanilac Township that own property and operate a business within the Village of Port Sanilac.** (Hopeful that this will help with filling the two open seats on the Planning Commission board.)

Mary Simon, John Rogers, Sharon Mullin, and President D. Falcon – all commented about the "parking issues" during the special event festivals, like . . . The 4th of July and Blues Festival, and there not being enough public parking spaces available. Need to discuss if a possible bus shuttle from the local churches would help eliminate the parking issues.

President D. Falcon also commented that it would be nice if the Village could afford to build a stage and seating area down at Light House Park. (To discuss in future ideas and plans.)

Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, B. Moran Jr. __, B. Simon __, A. Smiley __, D. Falcon __

Return to open session at __ pm.

Adjournment:

Motion by D. Falcon, seconded by B. Simon to adjourn the council meeting at 7:55 pm.

Motion Carried.



Barbara J. Joslin, Clerk