**Unapproved Agenda**

Village of Port Sanilac Council Meeting

Welcome to the Village of Port Sanilac May 6, 2025 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginningand end of the meetingfor general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** B. Moran, Jr.

2. President Falcon calls the Council Meeting to order at \_\_\_\_ pm.

3. **Roll Call:** M. Balysh \_\_\_, S. Balysh \_\_\_, B. Moran Jr. \_\_\_, B. Simon \_\_\_, A. Smiley \_\_\_\_, J Sroka \_\_\_\_,

D. Falcon \_\_\_

4. **Agenda/Additions:**

**Motion** by \_\_\_, seconded by \_\_\_ to approve Agenda and Additions, if applicable.

5. **Public Comment:**

6. **Presidential Appointments:**

7. **Presentations:**

8. **Legal:** Closed Session regarding pending litigation in matter of Mark Janssen v Village of

Port Sanilac, Case No. 2025-408-53-AA in the Sanilac County Circuit Court.

**Motion:** “I make a motion to go into closed session pursuant to MCL 15.268(1)(e) in

connection with the pending litigation in the matter of Mark Janssen v Village of Port Sanilac,

Case No. 2025-408-53-AA in the Sanilac County Circuit Court as discussion of the matter in an

open meeting would have a detrimental financial effect on the litigating or settlement position

of the Township.” This requires a second and a roll call vote.

**Closed Session:**

**Motion** by­­­\_\_\_, seconded by\_\_\_ to move into closed session at \_\_\_ pm

**Roll Call Vote:**

M. Balysh \_\_\_, S. Balysh \_\_\_, B. Moran Jr. \_\_\_, B. Simon \_\_\_, A. Smiley \_\_\_\_, J. Sroka \_\_\_\_, D. Falcon \_\_\_

Return to open session at \_\_\_\_ pm.

**Motion** by \_\_\_, seconded by \_\_\_\_ to act on the attorney’s advice.

9. **Petitions and Communications:**

10. **Training:** Michigan State University Extension – Governing Essentials Series Pg.

**Village Departments, Committees, and Commissions:**

10. **Governance Committee:**

**a.** Governance Committee Meeting Minutes dated April 15, 2025. Pg.

**b**. Attachment A: Sidewalk Project 2025 Pg.

Sidewalk Survey results are in and Governance Committee recommends that Council approve

a plan that begins with the Central Business District and includes the removal of the “planter

boxes.”

**Motion** by \_\_\_, seconded by \_\_\_ to remove the “planter boxes” in the Central Business District.

**c.** Attachment B - Chapter 94: Blight Ordinance Pg.

Governance reviewed the draft Chapter 94: Blight Ordinance and recommends Council approve

subject to corporation council review.

**Motion** by \_\_\_, seconded by \_\_\_ to approve the New Blight Ordinance – Chapter 94: subject to

Corporation council review.

**d.** Attachment C **-** Planning Commission – Public Participation Plan Pg.

Governance reviewed the Public Participation Plan and recommends Council approve this plan.

**Motion** by \_\_\_, seconded by \_\_\_ to approve Planning Commission – Public Participation Plan.

**e.** Detroit Blues Society (non-profit) their request to waive the vendor permit fee.

Governance reviewed the request to waive the vendor permit fee, and ask that Council

approve waiving the vendor permit fee.

**Motion** by \_\_\_, seconded by \_\_\_ to approve waiving the vendor permit fee for the non-profit

Detroit Blues Society.

**f.** Chapter 91: AnimalsOrdinance

Governance recommends against making any changes to the Animals Ordinance, Chapter 91:

Regarding allowing Chickens in the village.

**Motion** by \_\_\_, seconded by \_\_\_ to keep the Animals Ordinance, Chapter 91: as it is, making

NO changes that would not allow raising Chickens within the Village limits.

**e.** Attachment D – Chapter 93, Section 93.60 - Fishing Restriction within the Harbor; Areas Pg.

of Prohibited Fishing. Governance reviewed changes and recommends Council adopt the

proposed changes.

**Motion** by \_\_\_, seconded by \_\_\_ to accept the changes to the fishing restrictions within the

Harbor; Areas of Prohibited Fishing. Chapter 93, Section 93.60 – Fishing Restrictions within

the Harbor.

**f.** Harbor Master’s request to fund a Grant In Aid 50/50 match of $22,500. for the Port Sanilac Pg.

Pre-Engineering Grant Application. Governance reviewed the request from the Harbor Master

for the Grant In Aid 50/50 match of $22,500. and recommends Council for approval.

**Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor Master’s request to fund a Grant In Aid 50/50

Match of $22,500. For the Port Sanilac Pre-Engineering Grant Application.

11. **Planning Commission:**

a. Planning Commission Unapproved Minutes dated April 22, 2025 Pg.

b. Planning Commission – Letter from Mary Simon to be reappointed on the Planning Pg.

Commission Trustee, dated April 23, 2025, her term expires June 30, 2025 (3 year term).

**Motion** by \_\_\_\_, seconded by \_\_\_\_ to approve appointment of Mary Simon to the Village

of Port Sanilac, Planning Commission Trustee, 3 year term.

c.

12. **Zoning Administrator’s Report:** Pg.

13. **New Business:**

14. **Unfinished Business:**

**a.** Sanilac East Fire Authority – Monthly Meeting Update

15. **Bills:**

**a. Motion** by \_\_\_, seconded by \_\_\_ to approve Village bills **PAID** dated April 29, 2025 in the

amount of $6,971.64. Pg.

**b. Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills **PAID** dated April 30, 2025 in the

amount of $641.61. Pg.

**c. Motion** by \_\_\_, seconded by \_\_\_ to approve Village bills **TO BE PAID** dated May 6, 2025

in the amount of $7,165.01. Pg.

**d. Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills **TO BE PAID** dated May 7, 2025

in the amount of $225.00. Pg.

16. **Minutes:**

**Motion** by \_\_\_\_, seconded by \_\_\_ to approve the Council Meeting Minutes dated

April 15, 2025, as submitted. Pg.

17. **Treasurer’s Report:** Darcy Johnson

**a.** Financial Statements \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2023 and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2024. Pg.

**b.** Treasurer’s May Report dated May 6, 2025 . Pg.

18. **Business Manager:** Larry O’Keefe

19. **Clerk:** Barbara Joslin

20. **Work in Progress:**

**a.** 2022 Water Project

21. **Public Comment:**

22. **Closed Session:** If necessary:

**Motion** by­­­\_\_\_, seconded by\_\_\_ to move into closed session at \_\_\_ pm

**Roll Call Vote:**

M. Balysh \_\_\_, S. Balysh \_\_\_, B. Moran Jr. \_\_\_, B. Simon \_\_\_, A. Smiley \_\_\_\_, J. Sroka \_\_\_\_, D. Falcon \_\_\_

Return to open session at \_\_\_\_ pm.

23. **Adjournment:**

**Motion** by \_\_\_, seconded by \_\_\_ to adjourn the council meeting at \_\_\_\_ pm.