



The Village of  
**Port Sanilac**

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Village of Port Sanilac Council Meeting

June 15, 2021

The Pledge of Allegiance was led by Ray Lange  
President Mach called the Council Meeting to order at 7:06 pm.

**Council Members Present:** M. Balysh, S. Balysh, Davis, Jacobs, Lange, Southard, Mach

**Staff Present:** Don Morath, Larry O'Keefe, Debbie Paradoski

**Guests:** Jim Sroka, Sgt. Matt Armstrong

**Agenda/Additions:**

1. Correction on page 20 of Darcy's report. The Harbor Liaison amount should be \$30.00 not \$40.00.
2. Resolution #04-2021 Adopt the 2021-2022 Annual Budget (goes with 11a)
3. Planning Commission Workshop Minutes June 8, 2021 & MEDC Memo
4. SEFA Firehall Lease Agreement
5. Sheriff's May 2021 Report

**Motion** by Lange, seconded by Jacobs to approve Agenda/Additions. **Motion carried.**

**Public Safety:** Don Morath

- a. Army Corp of Engineers fixed the south break wall  
Sgt. Matt Armstrong gave the Sheriff's May 2021 Report

**Presentations:** None

**Petitions and Communications:**

- a. Facility Use Check List from The Bluesfest for Aug 6 & 7

**Motion** by Lange, seconded by Jacobs approved the Blues Fest Application. **Motion carried.**

- b. Facility Use Check List for The Summer Festival July 23 & 24

**Motion** by Lange, seconded by S. Balysh approve the Summer Fest Application. **Motion carried.**

- c. Village of Port Sanilac 2021/2022 Proposed Budget

Correction on page 20 of Darcy's report. The Harbor Liaison amount should be \$30.00 not \$40.00.

Correction on page 20 of Darcy's report regarding Planning Commission amounts:

Planning Commission Chair \$40.00

Planning Commission Secretary \$30.00 (included in the 6 Planning Commission membership amount)

Planning Commission Membership of 6 is \$30.00

Planning Commission Minutes \$50.00

Finance Committee recommendations from June 8, 2021 minutes

Council approve Planning Commission Budget

Council approve raises as proposed by Personnel Committee for Non-Union employees

Increase Committee Stipends by \$10.00 with the exception of the Harbor Commission

Council approve the Fee Schedule adjustments as proposed by the Planning Commission

Council approve the 2021-2027 Capital Improvement Plan as proposed by the Planning Commission

**Motion** by Lange, seconded by Southard to approve the proposed budget changes. **Motion carried.**

**Presidential Appointments:**

- a. Bob Dear 3-year term for the Planning Commission

**Motion** by S. Balysh, seconded by Jacobs to approve Bob Dear 3-year term for the Planning Commission.

**Motion carried.**

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**b. Ray Emond 3-year term for the Planning Commission**

**Motion** by Southard, seconded by Lange to approve Ray Emond 3-year term for the Planning Commission.  
**Motion carried.**

**c. Constance Henry 3-year term for the Harbor Commission (see minutes below)**

**Motion** by S. Balysh, seconded by Jacobs to approve Constance Henry 3-year term for the Harbor Commission. **Motion carried.**

**d. Dave Harper 3-year term for the Harbor Commission (see minutes below)**

**Motion** by M. Balysh, seconded by Jacobs to approve Dave Harper 3-year term for the Harbor Commission.  
**Motion carried.**

**e. Business Manager, Larry O'Keefe for 1-year term**

**Motion** by Jacobs, seconded by M. Balysh to appoint, Larry O'Keefe as Business Manager for a 1-year term.  
**Motion carried.**

**f. Zoning Administrator, Larry O'Keefe for 2-year term**

**Motion** by Jacobs, seconded by M. Balysh to appoint Larry O'Keefe as Zoning Administrator for a 2-year term. **Motion carried.**

**g. Coordinator of Public Safety, Don Morath for 1-year term**

**Motion** by President Mach, seconded by S. Balysh to appoint Don Morath as Coordinator of Public Safety for a 1-year term. **Motion carried.**

**Public Comment:** None

**New Business:**

**a. SEFA Firehall Lease Agreement for \$10,767.00 for the period of July 1, 2020 through June 30, 2021**  
President Mach explained the history of creating a lease for SEFA to lease the firehall

**Motion** by Davis, seconded by Lange to authorize President Mach to execute the Lease Agreement as presented with Sanilac East Fire Authority.

**Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes **Motion carried**

**b. Motion** by Davis, seconded by Southard to establish a building fund account to operate and maintain the village office building complex with the SEFA lease payment being deposited into this account.

**Motion carried.**

**Previous Business:**

**a. Resolution #04-2021 Adopt the 2021-2022 Annual Budget**

**Motion** by Lange, seconded by Southard to approve Resolution #04-2021 Adopt the 2021-2022 Annual Budget.

**Roll Call Vote:**

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes **Motion carried**

**Bills:**

**Motion** by Jacobs, seconded by M. Balysh to approve bills **TO BE PAID** dated 6/15/2021 in the amount of \$75,293.85. **Motion carried.**

**Minutes:**

**a. Motion** by Davis, seconded by Mach to approve the June 1, 2021 Budget Public Hearing Meeting Minutes as presented. **Motion carried.**

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**b. Motion** by S. Balysh, seconded by Jacobs to approve the June 1, 2021 Council Meeting Minutes as presented.

**Business Manager:** Larry O'Keefe

**a.** RRC Baseline Report was sent to Governance. Governance meeting set for June 29, 2021 @ 8:00 am @ Bark Shanty Community Center.

**Clerk:** Debbie Paradoski - nothing

**Parks & Rec:** 6/2/2021 Unapproved Minutes

**Harbor:** 5/25/2021 Unapproved Minutes

**Finance Committee Meeting Minutes:** 6/8/2021

**Planning Commission:** Workshop Minutes June 8, 2021 & MEDC Memo

**Work in Progress:**

**a.** 2020 Water Project

**Public Comment:**

**Adjournment:**

**Motion** by S. Balysh, seconded by Davis to adjourn the council meeting at 8:34 pm. **Motion carried.**

Debbie Paradoski, Village Clerk