

Unapproved Agenda
Village of Port Sanilac Council Meeting
August 16, 2022

Welcome to the Village of Port Sanilac August 16, 2022 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address and indicate the subject you wish to address to the council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Jon Davis
2. President Mach calls the Council Meeting to order at ___ pm.
3. **Roll Call:** M. Balysh __, S. Balysh __, J. Davis __, R. Lange __, J. Southard __, R. Mach __
4. **Agenda/Additions:**
Motion by __, seconded by __ to approve Agenda/Additions.
5. **Public Safety:** Don Morath
 - a. **Sheriff's Report** - to be submitted September 6, 2022
 - b. Public Safety Committee Meeting Minutes dated July 28, 2022 - Jon Davis Pg. 4-5
6. **Presentations:**
 - a. EMC Insurance Company Policy Renewal 2022-2023 - Ken Lind
 - a1. Declarations Pages - 2022 and 2023 Pg. 6-7
7. **Petitions and Communications:**
 - a. USDA RD Compliance Review - Water and Sewer 2022 Pg. 8
 - a1. Full Nondiscrimination Statement per USDA mandate to be incorporated in all legal documents such as applications. The shortened nondiscrimination statement: "This institution is an equal opportunity provider" can be used on letterhead, pamphlets, flyers, etc. Pg. 9
 - b. Request from the Port Sanilac Lions - White Cane collection on September 10, 2022 Pg. 10
8. **Presidential Appointments:**
9. **Public Comment:**
10. **New Business:**
 - a. Port Sanilac - Today Newsletter for review Pg. 11-13
Motion by __, seconded by __ to authorize funds, not to exceed \$400.00, to publish and distribute Port Sanilac - Today Newsletter on a quarterly basis, as recommended by the Finance Committee. Account number 111-900-0.

11. Previous Business:

12. Bills:

a. Motion by __, seconded by __ to approve Village bills **PAID** dated August 4, 2022 in the amount of \$5,565.00. Pg. 14

b. Motion by __, seconded by __ to approve Village bills **PAID** dated August 9, 2022 in the amount of \$960.00. Pg. 15

b. Motion by __, seconded by __ to approve Village bills **TO BE PAID** dated August 16, 2022 in the amount of \$25,479.43. Pg. 16-22

b. Motion by __, seconded by __ to approve Harbor bills **TO BE PAID** dated August 17, 2022 in the amount of \$44,830.52. Pg. 23-24

13. Minutes:

Motion by __, seconded by __ to approve the Council Meeting Minutes dated August 2, 2022, as presented. Pg. 25-26

14. Business Manager: Larry O'Keefe

a. Governance Committee Minutes dated August 4, 2022 Pg. 27

a1. Motion by __, seconded by __ to approve amended application for vacancies on the Village Council, the Planning Commission and SEFA, as recommended by the Governance Committee. Pg. 28-30

a2. Motion by __, seconded by __ to approve the Law Enforcement Operations Plan July, 2020 - June 30, 2023, subject to the ratification of the Sherriff's bargaining unit, as recommended by the Governance and Finance Committees. Budgeted amount is \$35,000.00; account number 301-802-0.

a3. Motion by __, seconded by __ to authorize President Mach to sign the Parks & Recreation Department Contract with the Port Sanilac Township, as recommended by the Governance and Finance Committees. Proceeds to be credited to account number 442-670-1. Pg. 31

a4. Engagement Letter and Conflict of Interest Letter from PFM Financial Advisors, LLC. Pg. 32-38
Motion by __, seconded by __ to approve engagement letter with PFM Financial Advisors, LLC, to provide Financial Advisory Services to the Village of Port Sanilac at a flat fee of \$1,500.00, as recommended by the Governance Committee and Finance Committee.

b. Building and Site Meeting Minutes dated August 2, 2022 Pg. 39-41

b1. Motion by __, seconded by __ to approved revised layout of Harbor Park including: Removal of two Maple trees, trimming of two Chinese Elms and two Locust trees after Labor Day and delaying the installation of the new swing set until the trees are trimmed, as recommended by the Buildings and Site Committee.

b2. Motion by __, seconded by __ to purchase outdoor-fitness equipment for \$1,600.00 plus shipping, as recommended by the Finance Committee; charge account 442-970-0 and place exercise equipment as indicated on the revised layout, as recommended by the Buildings and Site Committee.

b3. Motion by __, seconded by __ to authorize removal of hedges and the planter as shown on the photo of the gazebo, as recommended by the Buildings and Site Committee.

c. Finance Committee Meeting Minutes dated August 9, 2022 Pg. 42
c1. **Motion** by ___, seconded by ___ to approve UHY, LLP Certified Public Accountants agreement for services – Fiscal Year 2021, as recommended by the Finance Committee. Account number 111-802-0.

c2. **Motion** by ___, seconded by ___ to approve cement work to be done by the DPW for the exercise equipment pad, as recommended by the Finance Committee. Account number 442-970-0.

15. **Clerk:** Barbara Rabineau

a. Ordinance project update – Sarah Morath, Deputy Clerk

16. **Parks & Rec:** Anne Soule and Dan Finn

a. Parks & Rec. August 2022 Report – Dan Finn Pg. 43

17. **Harbor:** Anne Soule

a. Harbor Oversight Committee Meeting Minutes dated August 8, 2022 – Jon Davis Pg. 44

18. **Work in Progress:**

a. 2020 Water Project

19. **Public Comment:**

a. County level report – Bill Sarkella Pg. 45

20. **Closed Session:** If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

Roll Call Vote:

M. Balysh ___, S. Balysh ___, Davis ___, Lange ___, Southard ___, Mach ___

Return to open session at ___ pm.

21. **Adjournment:**

Motion by ___, seconded by ___ to adjourn the council meeting at ___ pm.