

**Unapproved Agenda**  
Village of Port Sanilac Council Meeting  
July 5, 2023

Welcome to the Village of Port Sanilac July 5, 2023 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** R. Lange
2. President Falcon calls the Council Meeting to order at \_\_\_ pm.
3. **Roll Call:** M. Balysh \_\_\_, S. Balysh \_\_\_, J. Davis \_\_\_, R. Lange \_\_\_, R. Mach \_\_\_, J. Southard \_\_\_, D. Falcon \_\_\_
4. **Agenda/Additions:**  
**Motion** by \_\_\_, seconded by \_\_\_ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
  - a. Re-appointment of Sarah Morath, Deputy Clerk. **Motion** by \_\_\_, seconded by \_\_\_ to re-appoint Sarah Morath, Deputy Clerk effective July 21, 2023 through July 22, 2024.
7. **Presentations:**
8. **Petitions and Communications:**
  - a. Resolution #04-2023 - Resolution to Adopt the Village of Port Sanilac 2023-2024 Annual Budget. Pg. 4-5
  - b. Letter dated June 21, 2023 to Gary Daley, Forester Township Supervisor Pg. 6
  - c. Letter received June 22, 2023 from Marjorie J. Hoenicke, Forester Township Clerk Pg. 7
  - d. Thank You letter to Port Sanilac Business Association Pg. 8
  - e. Event and Facility Use Checklist – CPS Football Team Pg. 9
- Village Departments, Committees, and Commissions:**
9. **Planning Commission:**
  - a. Planning Commission Approved Meeting Minutes dated May 23, 2023 Pg. 10-11
  - b. Planning Commission Unapproved Meeting Minutes dated June 27, 2023 Pg. 12-13
  - c. Planning Commission Workshop Meeting Minutes dated June 21, 2023 Pg. 14
10. **Zoning Administrator's Report:**
  - a. Zoning Administrator's June Report – Larry O'Keefe Pg. 15

<b>11. Public Safety Committee:</b>	
a. Public Safety Committee Meeting Minutes dated June 27, 2023	Pg. 16
<b>12. New Business:</b>	
<b>13. Previous Business:</b>	
<b>14. Bills:</b>	
a. <b>Motion</b> by ___, seconded by ___ to approve Village bill <b>PAID</b> dated June 22, 2023 in the amount of \$35,469.00.	Pg. 17
b. <b>Motion</b> by ___, seconded by ___ to approve Village bills <b>PAID</b> dated June 27, 2023 in the amount of \$933.08.	Pg. 18
c. <b>Motion</b> by ___, seconded by ___ to approve Harbor bills <b>PAID</b> dated June 28, 2023 in the amount of \$1,089.66.	Pg. 19
d. <b>Motion</b> by ___, seconded by ___ to approve Village bills <b>TO BE PAID</b> dated July 5, 2023 in the amount of \$24,879.36.	Pg. 20-24
e. <b>Motion</b> by ___, seconded by ___ to approve Harbor bills <b>TO BE PAID</b> dated July 6, 2023 in the amount of \$22,647.78.	Pg. 25-26
<b>15. Minutes:</b>	
a. <b>Motion</b> by ___, seconded by ___ to approve the Public Hearing Meeting Minutes dated June 20, 2023, as presented.	Pg. 27
b. <b>Motion</b> by ___, seconded by ___ to approve the Council Meeting Minutes dated June 20, 2023, as presented.	Pg. 28-31
<b>16. Treasurer's Report:</b> Darcy Johnson	
a. Financial Statement June 2022 and June 2023	Pg. 32-33
<b>17. Business Manager:</b> Larry O'Keefe	
a. Business Manager's June Report - Larry O'Keefe	Pg. 34
b. Proposal from Arthur Schlichting for Michigan Land Division Act administration. <b>Motion</b> by ___, seconded by ___ to authorize Larry O'Keefe, Zoning Administrator, to sign agreement with Arthur Schlichting, Michigan Advanced Assessing Officer (level 3).	Pg. 35
<b>18. Clerk:</b> Barbara Rabineau	
a. Updated Village of Port Sanilac Directory dated June 28, 2023 distributed prior to the Council Meeting.	
b. Updated Annual Fee Schedule dated July 5, 2023 - Draft <b>Motion</b> by ___, seconded by ___ to approve updated Annual Fee Schedule dated July 3, 2023.	Pg. 36-42

19. **Work in Progress:**  
a. 2022 Water Project

20. **Public Comment:**

21. **Closed Session:** If necessary:

**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm

**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, Davis \_\_, Lange \_\_, Mach \_\_, Southard \_\_, Falcon \_\_

Return to open session at \_\_ pm.

22. **Adjournment:**

**Motion** by \_\_, seconded by \_\_ to adjourn the council meeting at \_\_ pm.