



The Village of
Port Sanilac

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Meeting Minutes
Village of Port Sanilac Council Meeting
November 2, 2021

The Pledge of Allegiance was led by Jon Davis.
President Mach called the Council Meeting to order at 7:01 pm.

Council members Present: M. Balysh, S. Balysh, J. Davis, S. Jacobs, R. Lange, J. Southard, R. Mach

Staff Present: Don Morath, Larry O'Keefe, Darcy Johnson, Barbara Rabineau

Guests: Ray Emond, Mary Simon, Jeff Smeader, Kelly Trowhill, Ken Wimmer

Agenda/Additions:

1. **Motion** by __, seconded by __ to approve bills **TO BE PAID** dated November 2, 2021 in the amount of \$11,600.74
 2. Business Manager's Report October 2021
 - a. Letter from Michigan State Historic Preservation Office dated October 19, 2021(informational).
 - b. Letter from Kennedy Industries regarding submersible sewage pump.
 - c. **Motion** by __, seconded by __ to pay Exchange Bank accrued interest and extend the water bond anticipation loan through December 1, 2022.
 3. Zoning Administrator's Report October 2021
 4. FEMA Letter dated October 19, 2021
 5. Un-incorporation of the Village
- Motion** by R. Lange, seconded by S. Jacobs to approve Agenda/Additions. **Motion Carried.**

Presentations: None

Petitions and Communications:

- a. Letter from FEMA dated October 19, 2021 correcting formatting and an error in the FEMA Mapping and Insurance eXchange reference was received and filed.

Presidential Appointments: None

Public Comment: None

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New Business:

- a. Sanilac County Sheriff's Office invoice dated 10/14/2021 and back-up documentation (informational)
- b. Receipt of first payment \$30,406.00 from State of Michigan CLFRF Grant.
- c. Letter from Larry O'Keefe regarding CLFRF Grant Usage Proposal. **Motion** by R. Lange, seconded by M. Balysh to accept usage plan as presented and as defined by project procedures.
Roll Call Vote: M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes, R. Lange yes, J. Southard yes, R. Mach yes. **Motion Carried.**
- d. Un-incorporation of Village. Resolution No. 07-2021 dated November 2, 2021.
Roll Call Vote: M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes, R. Lange yes, J. Southard yes, R. Mach yes. **Motion Carried.**

Previous Business: None

Bills:

- a. **Motion** by S. Jacobs, seconded by S. Balysh to approve bills **TO BE PAID** dated November 2, 2021 in the amount of \$10,665.10. **Motion Carried.**
- b. **Motion** by J. Davis, seconded by J. Southard to approve bills **TO BE PAID** dated November 2, 2021 in the amount of \$11,600.74. **Motion Carried.**

Minutes:

Motion by M. Balysh, seconded by S. Balysh to approve the October 19, 2021 Council Meeting Minutes as presented. J. Southard abstained. **Motion Carried.**

Treasurer's Report: Darcy Johnson

- a. Treasurer's Report November 2, 2021

b. Budget Adjustments:

Motion by S. Jacobs, seconded by J. Southard to adjust budget to include SEFA rent line items:

i. B&G Rental Income	265-670-5	+\$10,767
ii. B&G Repairs/Maint.	265-930-0	+\$10,767

Motion Carried.

- c. **Motion** by R. Lange, seconded by S. Balysh to accept internal transfers.

Roll Call Vote: M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs no, R. Lange yes, J. Southard yes, R. Mach yes. **Motion Carried.**

- d. Financial Statements October 2020 & 2021

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Business Manager: Larry O'Keefe

a. Business Manager's Report October 2021

b. **Motion** by M. Balysh, seconded by J. Davis to accept Proposal from Kennedy Industries for a submersible sewage pump subject to written confirmation of verbal conversations with Larry O'Keefe regarding product attributes.

Roll Call Vote: M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes, R. Lange yes, J. Southard yes, R. Mach yes. **Motion Carried.**

c. **Motion** by S. Jacobs, seconded by S. Balysh to pay Exchange Bank accrued interest and extend the water bond anticipation loan through December 1, 2022.

Roll Call Vote: M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes, R. Lange yes, J. Southard yes, R. Mach yes. **Motion Carried.**

d. Letter from Michigan State Historic Preservation Office dated October 19, 2021 regarding historic properties was received and filed.

Clerk: Barbara Rabineau

a. **Motion** by J. Davis, seconded by J. Southard to apply for The Carl and Irene Morath Charitable Trust Grant. If awarded, funds will be directed toward a digital records project.

Motion Carried.

b. President Mach to take pictures of previous projects funded by The Carl and Irene Morath Charitable Trust Grant and sending a letter of appreciation.

Recess: Requested by President Mach

Village Committees, Commissions, Authorities:

Planning Commission:

a. Minutes dated September 28, 2021

b. Master Plan Oversight Committee Workshop Minutes dated October 11, 2021

c. Master Plan Workshop Update dated October 26, 2021 presented by Mary Simon. Planning Commission to present recommendations at the December 7, 2021 Council Meeting.

Zoning Administrator Report:

a. Larry O'Keefe presented Zoning Administrator's Report dated October 2021.

Work in Progress:

a. 2020 Water Project

Public Comment:

Don Morath updated Council on the break wall meeting with Corp. of Engineers.

Adjournment:

Motion by J. Davis, seconded by S. Balysh to adjourn the council meeting at 8:39 pm.

Motion Carried.

Barbara Rabineau