



The Village of

**Port Sanilac**

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**Approved Minutes**  
Village of Port Sanilac Council Meeting  
June 3, 2025

Pledge of Allegiance to the Flag of the United States of America was led by M. Balysh.

President Falcon calls the Council Meeting to order at 7:04 pm.

**Council Members Present:** M. Balysh, S. Balysh, B. Moran Jr., B. Simon, A. Smiley, J. Sroka, D. Falcon.

**Council Member Absent:**

**Staff Present:** Larry O'Keefe, Barbara Joslin, Darcy Johnson.

**Guests:** Bill Sarkella, Mary Simon

**Agenda/Additions:**

**Motion** by B. Moran, Jr., seconded by B. Simon to approve Agenda and Additions. **Motion Carried.**

**Public Comment:** Bill Sarkella, County Commissioner – gave a county-level report.

**Presidential Appointments:** None

**Presentations:** None

**Petitions and Communications:** To be voted on before Council Meeting on June 17, 2025  
Tabled to next Council meeting.

a. Resolution #02-2025 – Resolution to Adopt the Village of Port Sanilac 2025-2026  
Annual Budget.

**Motion** by \_\_\_, seconded by \_\_\_ to approve Resolution #02-2025 to adopt the Village of  
Port Sanilac 2025-2026 Annual Budget, as presented at the Public Hearing on June 3, 2025.

**Roll Call Vote:**

M. Balysh \_\_\_, S. Balysh \_\_\_, B. Moran, Jr. \_\_\_, B. Simon \_\_\_, A. Smiley \_\_\_, J. Sroka \_\_\_, D. Falcon \_\_\_

**Motion Carried.**

b. 2<sup>nd</sup> Quarter Newsletter DRAFT was submitted.

**Motion** by D. Falcon, seconded by M. Balysh, to approve the 2<sup>nd</sup> Quarter Newsletter content and  
processing costs; not to exceed \$365.00. As amended - **Motion Carried.**

**Training:** None

**Village Departments, Committees, and Commissions:**

**Governance Committee:**

a. Governance Committee Meeting Minutes dated May 20, 2025.

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b. Chapter 93, Section 93.60 regarding fishing from the Village of Port Sanilac docks and recommend Council approve the amendments detailed in the redline Addendum I.

**Motion** by \_\_\_, seconded by \_\_\_ to either accept Chapter 93, Section 93.60 amendments detailed in the redline Addendum I, regarding fishing from the Village of Port Sanilac docks recommended by Governance Committee to be approved. **Vote denied, tabled back to Governance.**

**Motion** by D. Falcon, seconded by J. Sroka to have Chapter 93, Section 93.60 regarding fishing from the Village of Port Sanilac docks. **Council has tabled it back to Governance to make correction in verbiage detailed in the redline Addendum I.**

### **Planning Commission:**

a. Planning Commission Unapproved Minutes dated May 27, 2025

b. Planning Commission Unapproved Public Hearing (Zoning Ordinance Changes/Additions) Meeting Minutes dated May 27, 2025. Adopt ordinance changes as published, move to Council's approval.

**Motion** by B. Moran, Jr., seconded by B. Simon to approve Zoning Ordinance Changes/Additions, as published. **Motion Carried.**

### **Roll Call Vote:**

M. Balysh, yes, S. Balysh, yes, B. Moran, Jr., yes, B. Simon, yes, A. Smiley, yes, J. Sroka, yes, D. Falcon, yes. **Motion Carried.**

c. Short Term Rental zoning ordinance implementation documentation and recommend Council enforce the ordinance without exception (cease and dismissal) allowing Larry to get Corporate Counsel's review of legal correspondence going forward.

**Motion** by S. Balysh, seconded by B. Simon to approve Short Term Rental zoning ordinance implementation documentation, to have Corporate Counsel's review of legal correspondence, **Motion Carried.**

### **Roll Call Vote:**

M. Balysh, yes, S. Balysh, yes, B. Moran, Jr., yes, B. Simon, yes, A. Smiley, yes, J. Sroka, yes, D. Falcon, yes. **Motion Carried.**

### **Community Development/Parks & Recreation:**

a. Event & Facility Use Check List – Fireworks Donations Collections, Friday, June 20<sup>th</sup> & Saturday, June 21<sup>st</sup> from 8:00 a.m. to 6:00 p.m.

**Motion** by B. Moran, Jr., seconded by M. Balysh to approve Fireworks Donations Collections, Friday, June 20<sup>th</sup> & Saturday, June 21<sup>st</sup>. **Motion Carried.**

### **Zoning Administrator's Report:**

a. Zoning Administrator's May 2025 – was presented by Larry O'Keefe

**New Business:** None

### **Unfinished Business:**

a. Sanilac East Fire Authority – Monthly Meeting Update – Budget still not approved by Sanilac Township.

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### Bills:

- a. **Motion** by S. Balysh, seconded by A. Smiley to approve Village bills **PAID** dated May 27, 2025 in the amount of \$2,825.95. **Motion Carried.**
- b. **Motion** by S. Balysh, seconded by B. Simon to approve Harbor bills **PAID** dated May 28, 2025 in the amount of \$325.70. **Motion Carried.**
- c. **Motion** by B. Moran, Jr., seconded by B. Simon to approve Village bills **TO BE PAID** dated June 3, 2025 in the amount of \$13,751.67. **Motion Carried.**
- d. **Motion** by S. Balysh, seconded by B. Simon to approve Harbor bills **TO BE PAID** dated June 4, 2025 in the amount of \$619.74. **Motion Carried.**

### Minutes:

**Motion** by D. Falcon, seconded by S. Balysh to approve the Council Meeting Minutes dated May 20, 2025, as submitted. As amended - **Motion Carried.**

**Treasurer's Report:** was presented by Darcy Johnson

- a. Financial Statements May 2024 and May 2025.
- b. Treasurer's June Report dated June 3, 2025 was presented by Darcy Johnson.

### c. 1) New Budget concerns:

- a. Water – R&M

### 2) Budgets Adjustments:

- a. To adjust budget AND transfer funds from South Ramp to Special Equipment as recommended by finance.
  - i. 287-100-390 South Ramp Balance Forward \$ +16,178.93
  - ii. 287-100-995 South Ramp transfer out +16,178.93
  - iii. 661-100-699 Special Equipment transfer in +16,178.93
  - vi. 661-100-930 Special Equipment – new equipment +16,178.93

**Motion** by B. Simon, seconded by M. Balysh to approve the transfer of budget funds from South Ramp to Special Equipment as recommended by finance. **Motion Carried.**

- b. To adjust DPW budget for overages
  - i. 565-100-390 DPW Balance Forward +15,000.00
  - ii. 565-100-940 Equipment Rent + 4,000.00
  - iii. 565-100-930 R&M + 2,000.00
  - iv. 565-100-702 Wages + 9,000.00

**Motion** by S. Balysh, seconded by B. Simon to approve DPW budget overages. **Motion Carried.**

- c. Adjust budget for water overages
  - i. 591-100-665 Interest Income + 6,000.00
  - ii. 591-100-930 R&M + 6,000.00

**Motion** by S. Balysh, seconded by B. Simon to adjusted budget water overages. **Motion Carried.**

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**d. Michigan Department of Treasury Form L-4029 – 2025 Tax Rate Request**

**Motion** by B. Moran, Jr., seconded by B. Simon to approve and authorize Damien Falcon, President and Barbara Joslin, Clerk to sign Michigan Department of Treasury Form L-4029 – 2025 Tax Rate Request. **Motion Carried.**

**Business Manager:** was presented by Larry O’Keefe

**Clerk:** Barbara Joslin

**Work in Progress:**

**a. Community Development Block Grant and MSHDA.**

**Public Comment:** Mary Simon regarding Short Term Rental, rental violation, under age OVR drivers, and Tri-City Landfill - \$45,000. Environmental Funds.

**Closed Session:** If necessary:

**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm

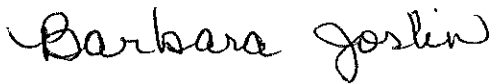
**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, B. Moran Jr. \_\_, B. Simon \_\_, A. Smiley \_\_, J. Sroka \_\_, D. Falcon \_\_

Return to open session at \_\_ pm.

**Adjournment:**

**Motion** by D. Falcon, seconded by B. Moran, Jr. to adjourn the council meeting at 8:14 p.m.



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Barbara J. Joslin, Clerk