



The Village of  
**Port Sanilac**

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**PLANNING COMMISSION MINUTES**  
**APRIL 25, 2017**

Meeting called to order by Vice Chairman Art Schlichting at 7:05 pm.

**Members Present:** D. Dear, C. Kolascz, G. Spencer, A. Schlichting

**Members Absent:** R. Emond & M. Simon

**Support Staff:** Clerical Debbie Clark, Liaison Lorna Miller, Zoning Administrator Jan O'Keefe

**Guests:** None

**Agenda Additions:** Jan gave out the Redevelopment Ready Communities (RRC) Best Practice Training Series  
**Motion** by Kolascz, seconded by Dear to approve the agenda addition. **Motion carried.**

**Motion** by Spencer, seconded by Dear to approve the March 28, 2017 Planning Commission Meeting Minutes as presented. C. Kolascz abstained since he missed the March 28 meeting. **Motion carried.**

**Liaison Report:** No report

**Zoning Administrator Report:** Jan O'Keefe's report was accepted.  
One Land Use Permit was issued for 161 N. Ridge Street to add onto an existing deck.  
Jan talked about the RRC and passed out a RRC Best Practice Training Series for members to go through.

There was a lot of discussion about whether the Liaison should become a voting member of the Planning Commission.

**Motion** by Spencer, seconded by Dear to postpone the vote on allowing the Liaison to vote. **Motion carried.**

**Motion** by Dear, seconded by Kolascz to approve the completed Work in Progress Articles 9-15 as presented.  
**Motion carried.**

**Motion** by Spencer, seconded by Kolascz to approve the purpose for a CBD (Central Business District) as presented. **Motion carried.**

**Motion** by Kolascz, seconded by Spencer to ask Council to pay for an Online Citizen Planning Course for at least the Zoning Administrator if not more members of the Planning Commission at a cost of \$137.50 per person if registered by May 12. **Motion carried.**

The next workshop and meeting will be Tuesday, May 23, 2017 Workshop at 5:00 pm Meeting at & 7:00 pm.

**Motion** by Spencer, seconded by Kolascz to adjourn the meeting at 8:08 pm. **Motion carried.**

Respectfully submitted,  
Debbie Clark