



The Village of
Port Sanilac

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Port Sanilac Planning Commission Minutes
September 26, 2017

Meeting called to order at 7:02 pm

Members Present: B. Dear, R. Emond, A. Schlichting, M. Simon, G. Spencer

Member Absent: R. Batz

Support Staff: Clerical Debbie Clark, Liaison Lorna Miller, Zoning Administrator Jan O'Keefe

Guests: Jim Southard, Stacy Cerget, Johnny Carter

Motion by Spencer, seconded by Schlichting to approve the August 22, 2017 Planning Commission Meeting Minutes as presented. **Motion carried.**

Gra Spencer put in the changes to Section 5.8 of the Bylaws. She will make sure everyone has a copy including the Village Clerk.

Agenda/Additions:

Stacy Cerget for a change in parking at the Lavdis Building – Public Comment

Johnny Carter – Dimensional Change – Public Comment

Wellhead Protection Area Management – New Business

Motion by Simon, seconded by Spencer to approve the Agenda/Additions. **Motion carried.**

Public Comment: Stacy Cerget, representing the Lavdis Building explained the change they want to make. Currently there's an island along Main Street and a dedicated drive thru lane. They want to go back to the original plan and take out the drive thru and the island along Main Street and put parking back in, drop down to the original grade, pave and stripe it. Leave the island up front and the other islands in place and put parking back in. Leave the light posts in their existing location and stripe around them. The entrances stay the same.

Chairman Ray Emond's response: We have determined there was a variance issued. Ray asked Jan to review the variance and make sure what they are asking for has already been addressed and it complies with the variance that was issued. If everything is fine then they are fine. They will get the go ahead from Jan.

Johnny Carter was asking about the possibility of obtaining a dimensional variance or some direction on how to make the project work. He suggested that the height on an accessory building be changed from 20 feet to 22 feet. He stated if you put in footings and 9 foot walls with a 12/12 roof pitch it puts you over 20 feet.

Liaison Report: Lorna stated the Village Council did not act on the request to look at the pay for the Zoning Administrator, it was sent to the Governance and Finance Subcommittees.

Zoning Administrator: Jan O'Keefe gave her report – No permits were issued

Motion by Spencer, seconded by Dear to forward Wellhead Protection Area Management ordinance to St. Clair County Planning Commission for inclusion in the review. **Motion carried.**

Motion by Spencer, seconded by Dear to adjourn the meeting at 8:10 pm. **Motion carried.**

The next meeting will be Tuesday, October 24 at 7:00 pm with a Workshop at 5:30 pm.

Respectfully submitted,
Debbie Clark